

**Mayor and Council of Federalsburg  
Monday, July 18, 2022  
Public Hearing and Meeting @ 6:00 P.M.**

This Meeting is being held at the Mayor and Council Meeting Room located at 118 North Main Street. Citizens who wish to participate by video shall follow directions listed below:

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/86218501843?pwd=MTNDZU8wOWREUmVhdmcvSk94aFh0UT09>**

**Meeting ID: 862 1850 1843  
Passcode: TOFBusi**

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**Agenda**

- I. Call to Order**
- II. Welcome and Pledge of Allegiance**
- III. Public Hearing - Ordinance 2022-03 AN ORDINANCE OF THE MAYOR AND COUNCIL OF FEDERALSBURG TO AMEND SECTION 245-114 OF THE FEDERALSBURG TOWN CODE TO REGULATE THE CONSTRUCTION OF TOWNHOUSES**
- IV. Public Hearing - Ordinance 2022-05 AN ORDINANCE OF THE MAYOR AND COUNCIL OF FEDERALSBURG TO AMEND SECTION 200-31 OF THE FEDERALSBURG TOWN CODE TO PROVIDE A PROCESS FOR REVISING SUBDIVISION PLATS**
- V. Public Comment**
- VI. Approval of Minutes**
- VII. Action on Ordinance 2022-03 AN ORDINANCE OF THE MAYOR AND COUNCIL OF FEDERALSBURG TO AMEND SECTION 245-114 OF THE FEDERALSBURG TOWN CODE TO REGULATE THE CONSTRUCTION OF TOWNHOUSES**

**VIII. Action on Ordinance 2022-05 AN ORDINANCE OF THE MAYOR AND COUNCIL OF FEDERALSBURG TO AMEND SECTION 200-31 OF THE FEDERALSBURG TOWN CODE TO PROVIDE A PROCESS FOR REVISING SUBDIVISION PLATS**

**IX. Follow Up Discussion of Water Tank Lights and Memorandum of Understanding**

**X. Approval of Engineered Water Tank Care Proposal from Southern Corrosion Corporation**

**XI. Approval of Professional Engineering Services Task Order 005 for 2022 Street Paving Project**

**XII. Follow Up Discussion of Public Works and Utilities Functions Staffing and Levels of Service**

**XIII. Mayor & Council Action Items**

- \* Councilmember Windsor**
- \* Councilmember Sewell**
- \* Councilmember Phillips**
- \* Councilmember Willoughby**
- \* Mayor Abner**

**XIV. Executive Session – Personnel and Legal Advice**

**XV. Adjournment**

**NOTES:**

**THE MEETINGS ARE BEING RECORDED, PLEASE TURN OFF ALL CELLULAR DEVICES AND PAGERS DURING THE MEETING, PLEASE REMAIN QUIET, UNLESS ADDRESSING THE COUNCIL.**

***Please Note:*** Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session; the chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such session. Meetings are conducted in Open Session unless otherwise

indicated. All or part of Mayor and Council meetings can be held in closed session under the authority of the state open meetings law by vote of the Mayor and Council.

### **Rules for Public Comment**

The Mayor and Council invite and welcome comments at public meetings. The Mayor or presiding officer will recognize you. Please introduce yourself at the podium (spelling your last name, for recording purposes) and give the name of your street and block number (e.g., 100 block of Main Street).

Time limits for speaking are indicated on the meeting agenda. While speaking, please maintain a courteous tone and avoid personal attack.

**Mayor and Council of Federalsburg  
Regular Monthly Meeting  
June 6, 2022 @ 6:00 pm**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, June 6, 2022 at 6:00 pm, in the Mayor & Council meeting room located at Town Hall. Those in attendance were Mayor Abner and Councilmembers Sewell, Phillips, Willoughby and Windsor. Lyndsey Ryan, Town Attorney, Staff and members of the public were also present.

**Public Hearing - Ordinance No. 2022-02 - Adoption of General Budget for FY 2022-23**

Councilmember Sewell made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to open the Public Hearing for adoption of the FY 2022-23 General Operating Budget at 6:03 pm.

Mayor Abner read the Ordinance of the Mayor and Council of Federalsburg adopting a general budget and enterprise budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, and establishing a tax rate of \$.88 per \$100 of assessed real property value and a tax rate of \$1.65 per \$100 on all commercial or business personal property and all railroad and utility property; establishing and adopting the same service and administrative fee for semi-annual billings as adopted by Caroline County; establishing a quarterly waste collection fee in the amount of \$40.65 per quarter for commercial properties which receive waste collection services and all residential properties located within the corporate town boundaries; and establishing a \$10.00 per item charge for extra waste collection items.

There were no comments or questions.

Councilmember Phillips made a motion seconded by Councilmember Sewell and unanimously passed by a vote of five to zero to close the Public Hearing at 6:05 pm.

**Welcome & Pledge of Allegiance**

Mayor Abner called the meeting to order at 6:02 pm, welcomed all guests present and led the group in the pledge of allegiance.

**Amendment to Agenda**

Councilmember Sewell made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to amend the agenda to include Ordinance 2022-3 and approval of previous months' minutes.

**Minutes**

Councilmember Sewell made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero approving the minutes from the previous meeting as presented.

### **Action on Real Property Tax Increase**

Mayor Abner read the advertisement to propose a real property tax increase from the recommended Constant Yield rate to maintain \$0.88 per \$100 of assessment, real property tax revenues. She pointed out that this is actually not a rate increase, the Town is maintaining the current rate. By maintaining the rate, it brings in approximately \$39,000 which assists with the COLA increases for the staff.

Councilmember Willoughby made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero to maintain the current tax rate of \$0.88 per \$100 of assessment, real property tax revenue.

### **Action on Ordinance No. 2022-2**

An Ordinance of the Mayor and Council of Federalsburg adopting a general budget and enterprise budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, and establishing a tax rate of \$.88 per \$100 of assessed real property value and a tax rate of \$1.65 per \$100 on all commercial or business personal property and all railroad and utility property; establishing and adopting the same service and administrative fee for semi-annual billings as adopted by Caroline County; establishing a quarterly waste collection fee in the amount of \$40.654 per quarter for commercial properties which receive waste collection services and all residential properties located within the corporate town boundaries; and establishing a \$10.00 per item charge for extra waste collection items.

There were no comments or questions.

Councilmember Phillips made a motion seconded by Councilmember Sewell and unanimously passed by a vote of five to zero to approve Ordinance No. 2022-2 establishing a tax rate of \$0.88 per \$100 of assessed real property value and a tax rate of \$1.65 per \$100 on all commercial or business property.

### **AMI Water Meter System Upgrade - Selection of Qualified Firm**

Town Manager DiRe stated that the selection of a qualified firm for the Town's AMI Water Meter System Upgrade was tabled until all Mayor and Councilmembers were present for the decision. The Mayor and Council agreed that this is a big investment for the Town and after extensive review of the numbers and various other factors, they agreed that there was no reason to not sustain accepting the low bidder, which is Ferguson.

Councilmember Willoughby made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to accept the bid proposal from Ferguson for the AMI Water Meter Upgrade for the proposed amount.

### **Ordinance No. 2022-3 - Introduction and Recommendation from Planning & Zoning Commission for Text Amendment Change Regarding Townhouse Construction Regulations**

Mayor Abner read Ordinance No. 2022-3, to amend Section 245-114 of the Federalsburg Town Code to regulate the construction of townhouses. This change pertains to the current requirement for party wall construction and allows the Town to abide by IBC Residential Code, so standards update as town updates code. This Ordinance was reviewed and approved by the Planning & Zoning Commission.

Councilmember Sewell made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero to introduce Ordinance No. 2022-3 and schedule a public hearing for July 18th.

**Engineering Services Task Order for Scoping and Cost Estimates - Repairs and Improvements to 115-117 North Main Street Building**

Town Manager DiRe provided the Mayor and Council with a proposed scope of work and a copy of the December 2018 scope of work and cost estimates to bring the town-owned restaurant property at 115-117 North Main Street up to code and repair certain interior and exterior features. Mr. DiRe reported that an open house for contractors was held on May 4th, four contractors stopped by to view the property but no bids were received. The engineering documents show cost estimates for the range of \$8,000 to \$8,500 for staff time.

Councilmember Willoughby made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero to direct GMB to proceed with the scope of work for engineering services, not to exceed \$8,500.

**Request for Funding Support from ARPA-State/Local Recovery Funds - Federalsburg Activity Center**

Town Manager DiRe reported that as a followup from the last meeting, the request from the Federalsburg Activities Center for \$50,000 for repairs and improvements to their building on Morris Avenue. Mr. DiRe reported that this is an eligible request for ARPA funding and recommended approval of this request.

Councilmember Windsor made a motion seconded by Councilmember Sewell and unanimously passed by a vote of five to zero to approve the donation request in the amount of \$50,000 for repairs/improvements to the Federalsburg Activity Center, and request submission of invoices/receipt showing how the money was spent for ARPA reporting..

**Proposals for Purchase of Water Tower Cell Lease**

Town Manager DiRe reported that two bids have been received for sale of water tower lease, ranging from \$275,000-\$277,000.

Landmark - \$275,000

Tower point - \$277,000

Lyndsey Ryan, Town Attorney, made some suggestions of additions to the contract. Town Manager DiRe will get the terms and details of the contract for compilation.

Councilmember Phillips made a motion seconded by Councilmember Sewell and unanimously passed by a vote of five to zero to allow the Town Manager to proceed with obtaining more contract information and terms to proceed with sale of the water tower lease.

**Intro of Ordinance 2022-04 - LOC from Provident State Bank**

Mayor Abner read Ordinance No. 2022-4 authorizing the Town of Federalsburg to obtain a line of credit promissory note with Provident State Bank in the principal amount of \$500,000, the proceeds of which may be

used to provide interim financing to cover expenses and indebtedness that may arise from the operation of town business.

Staff was directed to obtain rates and details from at least two other banks to compare. Mayor and Council will review and proceed at the next meeting.

### **Mayor & Council Action Items**

**Councilmember Windsor** - Councilmember Windsor requested a key to Town Hall.

**Councilmember Sewell** - Councilmember Sewell pointed out that today is D-Day - the 77th Anniversary of the Normandy landing. She also asked for a status update on the splash pad? Town Manager DiRe stated that there have been major operational issues with the splash pad and PW is trying to get everything fixed and fully operational before opening. There was a question regarding who installed the splash pad and Town Manager DiRe stated that he would check the files to see if we can find out this information.

Councilmember Sewell stated that this was also the first week for regular trash pickup with the contractor, and suggested trying to get the word out that extra trash pickup will remain on the 1st and 3rd Tuesday of each month and ticket costs will be increasing to \$10 after July 1st.

Councilmember Sewell commended the PW Department for installing the flowers on bridge, it looks great. She also stated that she would like to get the Parks & Recreation Committee together and get some things moving. Scheduling has been a problem, however, Councilmember Sewell was advised to proceed with scheduling a meeting and advising the members to attend.

**Councilmember Phillips** - Councilmember Phillips reported that there was beautiful weather for the Soap Box Derby and they had a great turnout. Owen Conley won the Super Stock Division and Ella Abbott won the Stock Division.

Councilmember Phillips also asked who maintained the grass at Chambers Park. Town Manager DiRe stated that PW is responsible for cutting it, however, they are behind schedule due to staff shortages. Sometimes the Lions Club cuts the grass, but Town Manager DiRe will let PW know about getting it cut.

**Councilmember Willoughby** - Councilmember Willoughby thanked the PW Department for getting the water turned on for field day at Federalsburg Elementary School. They had a great day. He also requested that any info regarding trash be posted as soon as possible to get the word out to residents.

Councilmember Willoughby also requested Town Manager DiRe look into buying pre-owned vehicles for town departments, similar to the Federalsburg Fire Company. He also asked about looking into purchasing the opticon equipment which would allow the FVFC to control the intersection light change during an emergency. And the possibility of getting a light installed at the intersection of Bloomingdale and University for emergencies.

**Mayor Abner** - Mayor Abner reported that she, Chief McDermott, Town Manager DiRe and Delegate Chris Adams have a meeting on June 30th to discuss getting some of the town roads paved by SHA. Councilmember Windsor asked if they could include getting the by-pass bridge striped to not allow passing.

Mayor Abner also requested that additional trash cans be placed at the marina pavillions. And she thanked PW for making the brackets for the flower pots on the bridge. The plan is to stall 4 more pots on the bridge before the bicentennial and plant red, white and blue flowers next year.

Mayor Abner reported that she and Councilmembers Sewell and Willoughby attended the MML convention in Ocean City. She asked about the status of the soccer net at the marina, and Steve Dyott has ordered it. The bicentennial planning is progressing nicely. There have been 13 sturgeon sold/ordered from Hill's Taxidermy. Shirts have been ordered for the Mayor and Council and staff, and t-shirts will eventually be available for sale. The fishing tournament will be held on November 5th.

### **Executive Session - Legal Advice & Personnel**

Councilmember Sewell made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero to go into closed session for Legal Advice and personnel matters at 7:11 pm.

Councilmember Willoughby made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero to reconvene the regular meeting at 8:25 pm.

### **Announcement of Closed Session**

Mayor Abner stated that the Mayor and Council held a closed session to obtain legal advice from 7:11 pm to 8:25 pm. There was no action taken.

### **Adjournment**

There being no further business, Councilmember Windsor made a motion seconded by Councilmember Willoughby and unanimously passed by a vote of five to zero to adjourn the meeting at 8:26 pm.

Respectfully submitted,

Kristy L. Marshall  
Clerk-Treasurer



ORDINANCE NO. 2022-3

Introduced by: \_\_\_\_\_

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF  
FEDERALSBURG TO AMEND SECTION 245-114 OF THE  
FEDERALSBURG TOWN CODE TO REGULATE THE CONSTRUCTION  
OF TOWNHOUSES**

WHEREAS, in accordance with Md. Code Ann. Local Government Article § 5-202, the Mayor and Council have the authority to adopt ordinances to protect the health, comfort and convenience of the residents of the municipality; and

WHEREAS, Section 245-114 of the Federalsburg Town Code requires townhouse units offered for sale individually to be constructed with party walls of at least eight (8) inches of masonry construction extending from the footings to the roof of the structure; and

WHEREAS, by Ordinance 2021-01, the Mayor and Council adopted the 2021 Edition of the International Residential Code for One and Two-Family Dwellings (“IRC”); and

WHEREAS, the IRC requires each townhouse to be separated by two 1-hour fire-resistance-rated wall assemblies tested in accordance with ASTM E119, UL 263 or Section 703.3 of the International Building Code; and

WHEREAS, the IRC does not require party walls of at least eight (8) inches of masonry construction and the Mayor and Council find it is in the best interest of the Town to construct residential dwelling units in accordance with the IRC; and

WHEREAS, the Mayor and Council have determined that it is desirable in the best interest of the citizens of Federalsburg to amend Chapter 245-114 to require the construction of townhouses comply with the materials and requirements of the International Residential Building Code as adopted by the Town of Federalsburg.

NOW, THEREFORE, BE IT ORDAINED BY the Mayor and Council of Federalsburg: as follows:

**Section 1.** Chapter 245, Article XVI, Section 114 of the Federalsburg Town Code, titled “Two-Family Dwellings and Townhouses”, is hereby amended as follows:

**§ 245-114. Two-Family Dwellings and Townhouses.**

. . . .

B. The dwelling units and individual lots of a two-family dwelling or townhouse may be sold separately if separate utilities systems are provided and if separate lots for all dwelling units in a building are created at the same time and in conformance with Chapter 200, Subdivision Regulations. In addition, all townhouse units offered for sale individually shall have party walls ~~*of at least eight inches of masonry construction extending from the footings to the roof of the*~~

***structure constructed in accordance with the International Residential Code for One and Two-Family Dwellings as adopted by the Town of Federalsburg.***

**Section 2.** All other provisions of Chapter 245-114 shall remain unchanged.

**Section 3.** This ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect twenty (20) days from and after the date of its final passage and adoption.

	Yea/Nay
Kimberly M. Abner	_____
Robert Willoughby	_____
Edward H. Windsor	_____
Debra Sewell	_____
Scott Phillips	_____

I hereby certify that the above Ordinance was passed by a ye and nay vote of the Council this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Kimberly M. Abner, Mayor

Delivered by the Mayor and recorded by me in the Minute Books of the Mayor and Council of Federalsburg this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Kristy Marshall, Town Clerk

Approved as to form:

\_\_\_\_\_  
Lyndsey J. Ryan, Town Attorney

Date Introduced: \_\_\_\_\_

Date Amendments Introduced: \_\_\_\_\_

Date Passed: \_\_\_\_\_

Effective Date: \_\_\_\_\_

ORDINANCE NO. 2022-5

Introduced by: \_\_\_\_\_

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF  
FEDERALSBURG TO AMEND SECTION 200-31 OF THE  
FEDERALSBURG TOWN CODE TO PROVIDE A PROCESS FOR  
REVISING SUBDIVISION PLATS**

WHEREAS, in accordance with Md. Code Ann. Local Government Article § 5-202, the Mayor and Council have the authority to adopt ordinances to protect the health, comfort and convenience of the residents of the municipality; and

WHEREAS, Section 200-31 of the Federalsburg Town Code provides that subdivision drawings and specifications may be revised during construction when necessary but does not provide a process for revising a subdivision plat that was previously recorded; and

WHEREAS, the Mayor and Council have determined that it is desirable in the best interest of the citizens of Federalsburg to amend Chapter 200-31 to provide a process for amending a recorded subdivision plat.

**Section 1.** Chapter 200, Article VII, Section 31 of the Federalsburg Town Code, titled "Revision of plans", is hereby amended as follows:

**§ 200-31. Revision of plans.**

- A. When changes from the accepted drawings and specifications become necessary during construction, written acceptance by the Planning and Zoning Commission with the advice of the Town Engineer and Code Enforcement Officer shall be secured before the execution of such changes.
- B. *Request for revisions. A revised plat involves the revision of any existing subdivision of land or recorded subdivision plat recorded subsequent to June 6, 2022, whereby no additional lots are created. A request for a revision shall be determined by the Planning and Zoning Commission to be either major or minor. In no case shall a revised plat result in creation of a nonconforming situation or the worsening of an existing nonconforming situation. Revisions are either major or minor, which will be determined by the Planning and Zoning Commission.*
  - a. *Major revisions. Examples of major revisions may include, but are not limited to, relocation of any public or private road; relocation or adjustment of acreage for any commonly owned open space areas or any reserved lands; or revisions of lot lines which significantly affect the overall layout of the subdivision.*
  - b. *Minor revisions. Examples of minor revisions may include, but are not limited to, correction of minor plat or surveying errors; minor changes to plat notations; changes to lot lines which do not significantly affect the overall layout of the subdivision; or changes to platted sewage reserve areas.*

- C. Procedure for major revisions. In the case of a major revision, the application, review and approval process for minor or major subdivision approval shall be followed as determined by the Chair of the Planning and Zoning Commission. The Chair of the Planning and Zoning Commission shall also determine the specifications for application documents to be submitted. At a minimum, the revised plat shall clearly show all property lines to be abandoned and any other requested revisions or changes to the existing approved plat. An application fee shall also be required as determined by a fee schedule adopted by the Mayor and Council.*
- D. Procedure for minor revisions. In the case of a minor revision, the following application, review and approval process shall be followed:*
- a. The application shall be made on forms available at the Planning and Zoning Office.*
  - b. The application shall be accompanied by an adequate number of paper copies, as determined by the Chair of the Planning and Zoning Commission of the revised plat, that clearly show all property lines to be abandoned, all new property lines and any other revisions or changes from the existing situation or existing approved subdivision plat.*
  - c. The application shall be accompanied by an application fee to be determined by the fee schedule adopted by the Mayor and Council.*
  - d. The application shall be accompanied by all other information, plans and drawings as determined by the Planning and Zoning Commission.*
  - e. Upon submission of a completed application, the Planning and Zoning Commission shall review the application and may refer the application to the Town Engineer, Code Enforcement Officer, or any other county, state and federal agencies, as applicable for review, comment and approval. If the minor revision will impact an existing or approved road or street, the Town Engineer must review the plat.*
  - f. The revised plat shall be recorded in the land records of Caroline County.*

**Section 2.** All other provisions of Chapter 200-31 shall remain unchanged.

**Section 3.** This ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect twenty (20) days from and after the date of its final passage and adoption.

Yea/Nay

Kimberly M. Abner \_\_\_\_\_  
Robert Willoughby \_\_\_\_\_  
Edward H. Windsor \_\_\_\_\_  
Debra Sewell \_\_\_\_\_  
Scott Phillips \_\_\_\_\_

I hereby certify that the above Ordinance was passed by a yea and nay vote of the Council this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Kimberly M. Abner, Mayor

Delivered by the Mayor and recorded by me in the Minute Books of the Mayor and Council of Federalsburg this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Kristy Marshall, Town Clerk

Approved as to form:

\_\_\_\_\_  
Lyndsey J. Ryan, Town Attorney

Date Introduced: \_\_\_\_\_

Date Amendments Introduced: \_\_\_\_\_

Date Passed: \_\_\_\_\_

Effective Date: \_\_\_\_\_

TO: Mayor & Council Members  
FR: Larry DiRe, Town Manager  
DT: July 18, 2022  
RE: Approval of Engineered Water Tank Care Proposal from Southern Corrosion Corporation

Southern Corrosion Corporation has been providing on-call water tank maintenance for the town's two water tanks for some time without a formal agreement in place. Within the past year the town received proposals from two qualified firms capable of providing this service. Professional services are required for this function because of the high level of liability associated with the potable water system, the need to maintain the tanks according to technical and water processing industry standards, the understanding of water chemistry required to properly maintain the tanks' interiors, and so and the engineering education and experience of the team listed in the proposal is appropriate for this service. Staff is recommending approval of the attached proposal for a multi-year service agreement as the best approach to a managed system to care for these essential assets. The revenues from the sale of the solar renewable energy credits, estimated at approximately \$59,000\annual, will be more than enough to cover costs. Of note, the annual maintenance cost increase is tied to the consumer price index (CPI) at a time of CPI increases not seen since the early 1980s. If approved the base fee of \$40,733 could be as high as \$44,000 in 2023.

Staff recommends approval of the proposal as submitted. Pending discussion provide direction to staff.

# Engineered Tank Care Proposal for Town of Federalsburg, MD

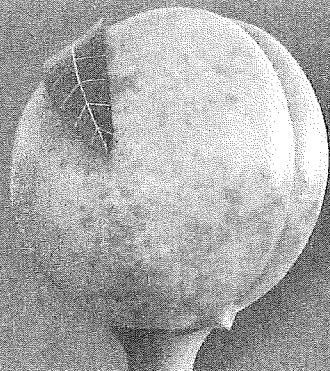
June 22, 2022





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*"We have enjoyed a long standing relationship with Southern Corrosion and they have always provided us with a quality job at a fair price. I think they are the most customer oriented professional tank maintenance company we have ever dealt with. A rare find in today's world."*

• Bryant Fleming •

GAFFNEY BPW, WTP SUPERINTENDENT





## THE SOUTHERN CORROSION Story

Southern Corrosion, Inc. was founded in 1983 with a new vision for the care and maintenance of water tanks...a vision founded in the principles of engineering, superior workmanship, and outstanding customer service.

We create customized tank maintenance programs that provide better asset management, better cash flow, and better value for tank owners throughout the Mid-Atlantic and Southeast.

### ENGINEERED TANK CARE™

Our programs are designed and approved by on-staff engineers. We focus on tank life and appearance, water quality, and a level of care and attention to detail that is unequalled in our industry. When a tank enters our Engineered Tank Care program, we are fully vested in the life and future of that tank. It's all about maximizing water tank life, keeping tanks looking their absolute best, and making tank management cost-effective, simple, and worry-free.

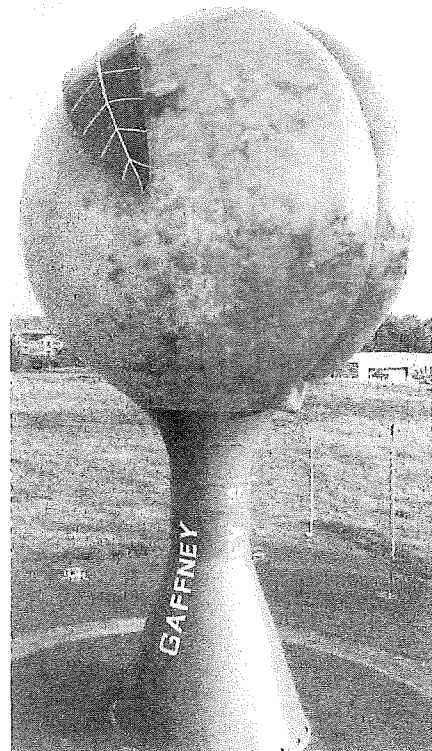
### DEPENDABLE, EXPERT TANK CARE

From the initial inspection through the creation and implementation of each custom program, our customers have come to expect superior service and consistent results. We have our own, dedicated crews strategically located throughout our regions and sales representatives that live in the areas they service. We're proud to call our customers friends and neighbors.

You'll know exactly what your tank maintenance is going to cost, when maintenance will be performed, and why it is needed. We work with our customers to make sure that every aspect of their plans fit with their needs and budgets. No surprises. No hidden costs. We take pride in every tank in our program.

### Our Engineered Tank Care services include:

- Painting, Restoration, and Repair
- Inspections and Washouts
- Engineered Tank Care™ Maintenance Plans
- Elite Inspections & Maintenance
- Cell Antenna Engineering Analysis





## SOUTHERN CORROSION Key Staff



**JIM SKILTON**, *President*

Jim Skilton has been Southern Corrosion's President since 1989, and part of the company's management team for almost 30 years. He is a certified NACE Level 1 coatings inspector, and earned the designation of Protective Coatings Specialist from the Society for Protective Coatings (SSPC). Jim earned a Bachelor of Science in Business Administration from the University of Delaware and a Masters Degree in Business Administration from Campbell University. As part of his work, Jim teaches Engineered Tank Care™ seminars and continuing education classes.



**ELBERT BASOLIS**, *Co-Owner*

Elbert Basolis is an expert in temporary water tank solutions and co-owner of Southern Corrosion. He is also CEO of Garrison Enterprises, a mechanical contracting company serving the water industry, an owner or active participant in at least 6 other complimentary industrial businesses, and the Co-Chairman of the Board of Yardville National Bank, NA, which was recently purchased by PNC bank. Elbert splits his time between his home in New Jersey, and his North Carolina based offices.



**ED SOLTIS**, *Operations Manager*

Ed Soltis is a certified NACE Level 1 coatings inspector and a SSPC C3 Supervisor for Deleading Industrial Structures. He specializes in surface preparation, painting and minor repairs. He has almost 30 years of experience in water tank maintenance, and has been Southern Corrosion's Manager of Operations since 2008.



**RYAN LUCY**, *Area Representative*

Ryan, a graduate of Hampden-Sydney College, has been with Southern Corrosion since 2016 and has eight years prior sales experience. He is NACE Level 1 certified.



**RICH SKILTON, *Area Representative***

Rich Skilton's expertise includes lead abatement for steel superstructures. He is the second generation of his family to work in the water tank maintenance business: his first job as a teenager was working on tanks. He's also one of our certified trainers in Engineered Tank Care™.

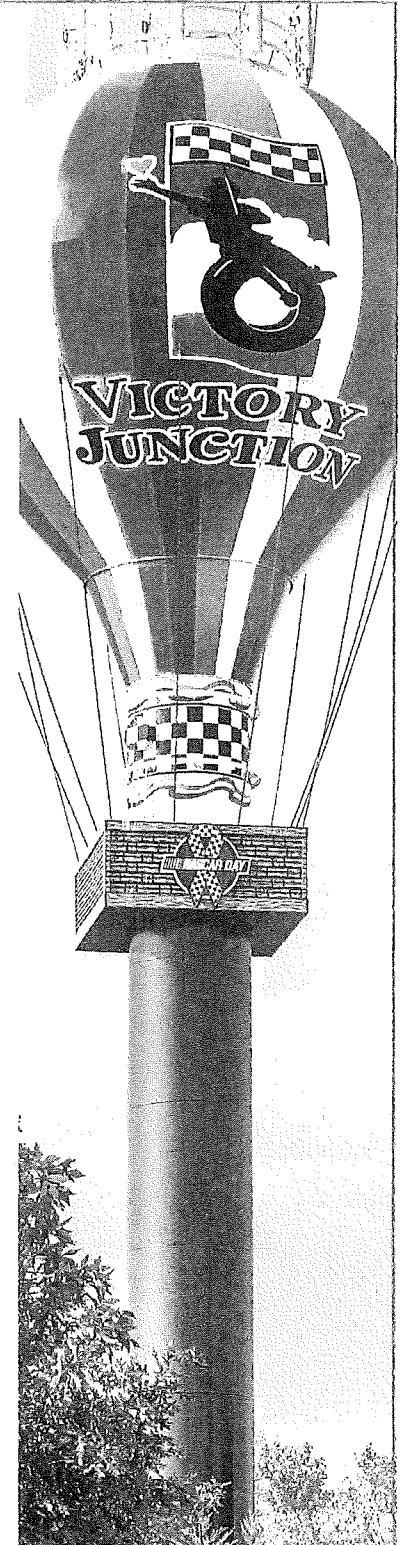


**MICHAEL DOUGLAS, *Engineer***

Michael Douglas is Vice President responsible for engineering. He is a Professional Engineer licensed in Alabama, Florida, Georgia, South Carolina, North Carolina, Virginia, Maryland, Delaware, and Pennsylvania. He has extensive experience with public water supply systems and drinking water regulation. His previous work includes overseeing more than 600 water systems in 16 counties as a Regional Engineer. Michael is a North Carolina State University graduate with a Bachelor of Science degree in Civil Engineering.

**FREDERICK GRYCKIEWICZ, *Engineer***

Frederick Gryckiewicz, is both a Virginia and North Carolina licensed Professional Engineer. He is a graduate of the University of Connecticut with a Bachelor of Science in Engineering. Before joining the Southern Corrosion team, Mr. Gryckiewicz worked in engineering management for 30 years.



738 Thelma Road  
Roanoke Rapids, NC 27870  
P: 800-828-0876 | F: 252-535-3215  
SCI@TANKCARE.NET  
TANKCARE.NET



## ENGINEERED TANK CARE Family Members

### ALABAMA

Cook Springs Water Authority	3 tanks	Chris Leonard	205-338-4220
Green Pond Water, AL	3 tanks	Clint Murphy	205-938-9367

### DELAWARE

City of New Castle, DE	2 tanks	Jay Guyer	302-323-2330
City of Milford, DE	4 tanks	Steve Ellingsworth	302-422-1110
City of Rehoboth Beach, DE	2 tanks	Robert Downs	302-227-3194
Town of Bethany Beach, DE	2 tank	Ron Foreman	302-537-0851
Town of Georgetown, DE	2 tanks	Bill Bradley	302-856-6045
Town of Blades, DE	1 tank	Lisa Marks	302-629-7366
Town of Dagsboro, DE	1 tank	Cindy Brought	302-732-3777
Town of Frederica, DE	1 tank	Dustan Russum	302-335-5417
City of Harrington, DE	1 tank	Daniel Tartt	302-398-3530
Town of Magnolia, DE	1 tank	Scott Fowler	302-335-5891
Town of Middletown, DE	2 tanks	Morris Deputy	302-378-9120
Town of Selbyville, DE	2 tanks	Stacey Long	302-436-8314

### FLORIDA

City of Chiefland, FL	6 tanks	Shane Keene	352-493-6711
City of Homestead, FL	3 tanks	René Martinez	305-224-4786
City of Monticello, FL	3 tanks	Steve Wingate	850-342-0293

*"I wanted to take a few minutes to let you know the City of Milford and myself appreciate your kindness and quality of work you do for Southern Corrosion. Dealing with 4 Water Towers in a City our size is a huge under taking. Thanks for checking in with us and also the help on maintenance and yearly contract agreement. You have always been available to respond to some of my crazy calls on lighting and find switches I didn't even know about."*

• Steve Ellingsworth •

SUPERVISOR WATER AND WASTEWATER • CITY OF MILFORD, DE



City of Wauchula, FL	2 tanks	Andy Maddox	863-781-1976
FL Institute of Neurologic Rehabilitation, FL	3 tanks	Tim Bryant	863-781-0381
Indian River Estates, Inc	1 tank	Elizabeth Jewell	863-692-1433
Jefferson Communities Water	2 tanks	Julie Conley	850-519-7099
Midway Water, Gulf Breeze, FL	4 tanks	Greg DeLapp	850-932-5188
Town of Bowling Green, FL	2 tanks	Jerry Conerly	863-375-2255
Town of Havana, FL	2 tanks	Howard McKinnon	850-539-2820

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**GEORGIA**

City of Leslie, GA	1 tank	jessie Rees	229-874-1259
City of Lone Oak, GA	1 tank	Phillip Dow	706-637-9094
City of Riceboro, GA	2 tanks	Bill Austin	912-884-2986
City of Richmond Hill, GA	1 tank	Todd Neal	912-237-8572
City of Winder, GA	1 tank	Jeff Williams	770-616-6217
Upson County, GA	2 tanks	Dwight Smith	706-647-3513

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**KENTUCKY**

City of Burgin, KY	1 tank	George Hensley	859-748-5220
City of Burkesville, KY	3 tanks	Joe Appleby	270-864-5391
Mountain Water District, Pikeville, KY	39 tanks	Roy Sawyers	606-631-9162

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**MARYLAND**

Benedictine School, MD	1 tank	Scott Evans	410-634-2112
Cambridge Municipal Utilities Commission, MD	6 tanks	Jane Dorman	410-228-5440
City of Aberdeen, MD	4 tanks	George Skinner	410-272-2650
City of Taneytown, MD	2 tanks	Jim Wieprecht	410-751-1100
Harford County, MD	15 tanks	Larry Slattery	410-638-3000
Potomac Heights, MD	1 tank	Kim Welsh	301-681-2399
Scientist Cliffs Assoc., MD	1 tank	Steve Dean	410-586-0602
Sherwood Forest Water, MD	1 tank	Gretchen Mayr	410-841-6300
Somerset County Sanitary District	3 tanks	Earl Ludy	410-651-0268 x 3502
Town of Berlin, MD	2 tanks	Jamey Latchum	410-641-3845
Town of Betterton, MD	1 tank	Elizabeth Greenwell	410-348-5522
Town of Delmar, MD	2 tanks	Jerome Reid	302-846-3696
Town of Denton, MD	4 tanks	Mark Chandler	410-479-5446

www.tankcare.net

*"Southern Corrosion inspected our Elevated & Ground Storage Tanks inside & out & gave thorough, detailed inspection results. They moved quickly to schedule appointments for repairs & acted upon them in a Very Timely matter!!!"*

• Eddie Jefferson •  
CITY OF HOLLY SPRINGS, MS

Town of East New Market, MD	1 tank	Michell Jackson	410-943-8112
Town of Hebron, MD	1 tank	Melinda Stafford	410-742-555
Town of Hurlock, MD	1 tank	Eric Barnhart	410-943-4181
Town of Keedysville, MD	1 tank	Rick Bishop	301-432-5795
Town of Middletown, MD	1 tank	Bruce Carbaugh	301-371-6171 x 107
Town of Preston, MD	1 tank	Amber Korell	410-673-7929
Town of Ridgley, MD	1 tank	David Crist	410-634-2177
Town of Secretary, MD	1 tank	BJ Gullion, III	443-786-4050
Town of Sharptown, MD	1 tank	Judy Schneider	410-883-3767
Town of Trappe, MD	1 tank	Steve Callahan	410-443-0087
Town of Vienna, MD	1 tank	Cindy McFarlane	410-376-3442
Town of Williamsport, MD	1 tank	Donny Stotelmyer	301-223-7711

#### MISSISSIPPI

Adams County, MS	10 tanks	Ken Herring	601-446-6616
Algoma Water Assoc., MS	4 tanks	Ricky Jagers	662-419-1105
Alpine Water Association, MS	1 tank	Teresa O'Callaghan	662-869-2049
City of Ecpu, MS	3 tanks	Gable Todd	662-489-3881
City of Fulton, MS	11 tanks	Paul Walker	662-862-4929
City of Holly Springs, MS	4 tanks	Clayton Moore	662-252-9976
City of Lucedale, MS	2 tanks	Kevin Cochran	601-508-9619
City of Magee, MS	4 tanks	Dale Berry	601-849-3344
City of Okolona, MS	3 tanks	Harold Jolly	662-447-5761
City of Olive Branch, MS	17 tanks	Scott Phillips	662-892-9200
City of Ripley, MS	7 tanks	Ricky Martin	662-587-1058
City of Sherman, MS	1 tank	Clint Long	662-871-2521
City of Verona, MS	2 tanks	Bobby Williams	662-566-2211
East Pike Water Assoc., MS	2 tanks	Jeff Brown	601-810-0169
East Pontotoc Water Association, MS	3 tanks	Pistol Russell	662-489-9638
Friendship Community Water, MS	2 tanks	Jeff Brown	601-810-0169
Improve Water Association, MS	2 tanks	Tony Thomas	601-303-2156
Jayess Topeka Tilton Water, MS	4 tanks	Anthony Guy	601-810-7002
Lexie Water Association, MS	5 tanks	Cathy Mitchell	601-814-0998
Magee's Creek Water,	8 tanks	Travis Marbury	601-303-7067



Stone Utility Association	4 tanks	Heather Lazana	601-716-5590
Town of Centreville	2 tanks	David Walker	601-810-9428
Town of Mize, MS	1 tank	Pam Holder	601-733-2221
Town of Nettleton, MS	3 tanks	Randy Parchman	662-871-2300
Town of Plantersville, MS	2 tanks	Terry Roberts	662-321-3775

**NORTH CAROLINA**

Beaufort County, NC	16 tanks	Christina Smith	252-327-9627
Bell Arthur Water Corp, NC	5 Tanks	Ed House	252-752-6252
Bertie County, NC	10 tanks	Ricky Spivey	252-794-4427
Bladen County, NC	9 tanks	Alan Edge	910-862-6996
Brunswick County, NC	12 tanks	Bob Tweedy	910-253-2657 x 2680
Camden County, NC	2 tanks	David Cradle	252-207-6874
Carteret County, NC	3 tanks	Tony Cahoon	252-728-6592
Chowan County, NC	7 tanks	David Tawes	252-482-7477
City of Clinton, NC	8 tanks	Travis Anderson	910-592-1961 or 910-214-5437
City of Elizabeth City, NC	3 tanks	Amanda Boone	252-337-6628
City of Graham, NC	1 tank	Tanya	336-266-6458
City of Henderson, NC	3 tanks	Frank Frazier	252-431-6026
City of Lenoir, NC	9 tanks	Radford Thomas	828-757-2219
City of Mocksville, NC	3 tanks	Jeff Bean	336-751-2635
City of Mount Airy, NC	5 tanks	Martin Semones	336-786-3595
City of Rocky Mount, NC	12 tanks	Jonathan Boone	252-972-1299
City of Southport, NC	1 tank	David Fox	910-457-7936
Energy United Water, NC	5 tanks	Rod Watts	704-585-6518
Fairway Ridge Water Association, NC	1 tank	Phillip Shepherd	336-877-4716
Halifax County, NC	10 tanks	Greg Griffin	252-583-1451
Hertford County, NC	5 tanks	Gilbert Stethen	252-358-7867 or 252-395-1418
Kerr Lake Regional Water, NC	1 tank	Christy Lipscomb	252-438-2141
Martin County, NC	4 tanks	Ed Warren	252-799-7310
Mill Springs POA – Franklin, NC	6 tanks	Henry Griffin	478-396-2542
Nash County, NC	5 tanks	Derek Hawkes	252-462-2613
Northampton Co, NC	15 tanks	Kirk Rogers	252-534-6341
Ocracoke Sanitary District, NC	1 tank	Scott Brady	252-92-0321
Pasquotank County, NC	12 tanks	Charles Tipton	252-331-9028
Perquimans County, NC	11 tanks	Nick Lollies	252-426-8484
Piedmont Triad Water, NC	4 tanks	Gregory Flory	336-498-5510
Richmond County, NC	9 tanks	Jerry Austin Jr	910-997-8338
Roanoke Rapids Sanitary District, NC	4 tanks	Dan Brown	252-537-9137



Sampson County Public Works, NC	4 tanks	Mark Turlington	910-990-7944
South Mills Water Association, NC	4 tanks		252-771-5620
Southern Wayne Sanitary District, NC	4 tanks	Cliffy Newby	919-731-2520
Stokes County Schools, NC	7 tanks	Ricky Goins	336-591-4282
Town of Ahoskie, NC	3 tanks	Steve Lassiter	252-287-7077
Town of Atlantic Beach, NC	2 tanks	Marc Shulze	252-726-1366
Town of Aulander, NC	1 tank	Johnna Browne	252-345-3541
Town of Aurora, NC	1 tank	Terry Groome	252-322-5208
Town of Beaufort, NC	2 tanks	Wade Keeler	252-728-2130
Town of Beech Mountain, NC	10 tanks	Robert Pudney	828-387-4236
Town of Belhaven, NC	2 tanks	Sonny Graham	252-945-3787
Town of Beulaville, NC	1 tank	Lori Williams	910-298-4647
Town of Bryson City, NC	5 tanks	Tom Shook	828-488-3335
Town of Cameron, NC	1 tank	Davis Reynolds	910-245-3212
Town of Chocowinity, NC	3 tanks	Kevin Brickhouse	252-946-9568
Town of Cofield, NC	1 tank	Steve Lassiter	252-287-7637
Town of Columbia, NC	1 tank	Rhett White	252-796-2781
Town of Elm City, NC	1 tank	Dina Owens	252-236-4917
Town of East Arcadia, NC	1 tank	Lenard Hall	910-655-4388 Cell 622-6932
Town of Enfield, NC	2 tanks	Mike Powell	252-578-1537
Town of Fair Bluff, NC	2 tanks	Al Leonard	910-653-3458
Town of Fairmont, NC	2 tanks	Ronnie Seals	910-628-0064
Town of Falcon, NC	1 tank	Clifton Turpin, Jr.	910-980-1355
Town of Fremont, NC	1 tank	Tim Howle	919-242-4173
Town of Green Level, NC	1 tank	Daniel Gerald	336-578-3443
Town of Greenevers, NC	1 tank	Emma Brinson	910-289-3078
Town of Harkers Island, NC	1 tank	James Nelson	252-723-3118
Town of Harrellsville, NC	1 tank	Dina White	252-356-4499
Town of Hertford, NC	2 tanks	Dawn Bell	252-333-2783
Town of Hillsborough, NC	5 tanks	Ken Keel	919-732-1270 x 75
Town of Hobgood, NC	2 tanks	Thomas Ellis	252-578-1733
Town of Hookerton, NC	1 tank	Bobby Taylor	252-747-2201



*"We've been Southern Carrosian customers for many years. They do a wonderful job of maintaining our water tanks and respond instantly if there's an emergency."*

• Macon Robertson •  
WARREN COUNTY, NC





Town of Jackson, NC	1 tank	Jason Morris	252-534-3811
Town of Jamesville, NC	1 tank	Kimberly Cockrell	252-792-5006
Town of Kill Devil Hills, NC	1 tank	Derek Dail	252-480-4085
Town of Kure Beach, NC	2 tanks	Sonny Becker	910-458-8216
Town of Lake Lure, NC	1 tank	Tony Hennessee	828-625-9983
Town of Laurel Park, NC	8 tanks	Andrew Griffin	828-693-4840
Town of Leland, NC	1 tank	Jimmy Strickland	910-332-4651
Town of Liberty, NC	3 tanks	Chris Taylor	336-622-4276
Town of Littleton, NC	1 tank	Wanda Clark	252-586-2709;
Town of Marshville, NC	1 tank	Bivens Steel	704-624-2515
Town of Maysville, NC	1 tank	Edward Waltz	910-743-4441
Town of Middlesex, NC	1 tank	Luther Lewis	252-235-5761
Town of Mount Olive, NC	4 tanks	Deems Blanton	919-738-1025
Town of Norlina, NC	1 tank	Blaine Reese	252-456-3325
Town of Norwood, NC	3 tanks	John Mullis	704-690-1074
Town of Oak Island, NC	4 tanks	David Kelly	910-278-5011
Town of Ocean Isle Beach, NC	2 tanks	Debbie Sutton	910-579-3469
Town of Old Fort, NC	4 tanks	Tony Webb	828-668-4244
Town of Pine Knoll Shores, NC	2 tanks	Ernie Randolph	252-247-4353
Town of Powellsville, NC	1 tank	James Peele	252-332-5933
Town of Red Springs, NC	3 tanks	James Bennett	910-843-5241
Town of Robersonville, NC	2 tanks	Elizabeth Jenkins	252-508-0311
Town of Rose Hill, NC	2 tanks	John Bauer	910-289-3159
Town of Salemburg, NC	1 tank	Joseph Warren	910-525-5650
Town of Saratoga, NC	1 tank	Tommy Hawkins	252-238-3487
Town of Seaboard, NC	1 tank	Joe Barnes	252-589-5061
Town of Selma, NC	4 tanks	Alex Fuller	919-965-2244
Town of Sharpsburg, NC	2 tanks	Brian Sullivan	252-908-3612
Town of Smithfield, NC	4 tanks	Kenneth Griffin	919-934-2798
Town of Snow Hill, NC	2 tanks	Dana Hill	252-747-3414
Town of Tabor City, NC	2 tanks	Al Leonard	910-653-3458
Town of Taylorsville, NC	2 tanks	David Odom	828-632-2218
Town of Turkey, NC	1 tank	Sarah White	910-592-7273
Town of Wadesboro, NC	1 tank	Hugh James	704-694-5171
Town of Warrenton, NC	3 tanks	Bill Perkinson	252-257-3315
Town of Warsaw, NC	2 tanks	Shawn Condon	910-293-7814
Town of Weldon, NC	3 tanks	Jeff Elks	252-536-3478
Town of Williamston, NC	5 tanks	Kerry Spivey	252-792-1024
Town of Windsor, NC	1 tank	Matt Wilson	252-794-3121
Town of Wingate, NC	1 tank	Dryw Blanchard	704-233-4411
Town of Winton, NC	1 tank	Carl Pierce	252-358-9271
Trimont Mountain Estates	3 tanks	Preston Hayes	828-421-2775
Union Utilities, NC	1 tank	James Cannette	252-358-1447
Vance County, NC	2 tanks	Heather Adams	252-236-5710
Warren County, NC	7 tanks	Macon Robertson	252-257-1854

*"As the mayor of a small town, the budget is always tight. Unplanned water tank related expenses can break a budget. Southern Corrosion's maintenance program has allowed us to plan and budget for the care of our water tank. The service is affordable and now we don't worry about our water tank."*

• Ed Furtick •

MAYOR THE TOWN OF SPRINGFIELD, SC

Wayne County Sanitary Districts, NC	16 tanks	Joey Threewitts	919-731-2310
West Carteret Water Corp, NC	7 tanks	Lisa Smith-Perri	252-393-1515

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**PENNSYLVANIA**

Borough of Littlestown, PA	2 tanks	Chuck Kellar	717-359-5101 x 32
Borough of Perkasio, PA	1 tank	Nicholas Fretz	215-257-3654
Borough of Ridgway, PA	1 tank	Michael Handley	814-776-1125
Borough of Saxton, PA	1 tank	Jamie Foster	814-635-2363
Downington Municipal Water Authority, PA	2 tanks	David Busch	610-269-5362
Falls Township, PA	2 tanks	Tim Hartman	215-946-6062 x 104
Franklintown Water Authority, PA	1 tank	Richard Blouch	717-432-4047
Harrison Township, PA	1 tank	Chuck Craig	724-226-2500
Hemlock Farms Community Assoc, PA	2 tanks	Jamie Curreri	570-775-7559
Ridgway Township Municipal Auth.	2 tanks	Carl Gosnell	814-590-0900

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**SOUTH CAROLINA**

Brown's Creek Water Assoc., SC	2 tanks	Jimmy Teaster	864-545-2350
City of Bamberg, SC	4 tanks	Gene Searson	803-245-5128
City of Folly Beach, SC	2 tanks	Kevin Whitsett	843-754-8223
City of Gaffney, SC	4 tanks	Donnie Hardin	864-487-8510
City of Lancaster, SC	3 tanks	Jerry Crockett	803-285-9431
City of Liberty, SC	2 tanks	Olen Hamlin	864-843-3177
City of Tega Cay, SC	2 tanks	Phillip Jolley	803-548-3514
City of Walterboro, SC	7 tanks	Wayne Crosby	843-549-2545
Daniel Morgan Water, SC	2 tanks	Sondra Vickers	864-461-2235
Easley-Central Water	3 tanks	Joe Bracken	864-639-2883



District, SC			
Lakewood Camping Resort Myrtle Beach, SC	3 tanks	Kevin Strickland	843-685-4222
Macedonia Water Works, SC	1 tank	Donnie Harden	864-488-8800
Marlboro Water Company, SC	3 tanks	Bobby Brock	843-479-8988
Montmorenci-Couchton Water District, SC	3 tanks	Jeremy Randall	803-648-9920
New Ellenton CPW, SC	2 tanks	Harold Craig	803-652-2862
Southside Rural Water, SC	2 tanks	Brad Owen	864-843-3440
Town of Jackson, SC	3 tanks	Donnie Cooper	803-295-1282
Town of Langley, SC	1 tank	Calvin Smith	803-593-3404
Town of Lockhart, SC	1 tank	Hugh Gregory	864-251-4000
Town of North, SC	1 tank	Patricia Carson	803-247-2101
Town of St. George, SC	3 tanks	Dion Straub	843-560-2972
Town of Salem, SC	2 tanks	Ryan Hardin	864-944-2819
Town of Salley, SC	1 tank	Bob Salley	803-258-3485
Town of Springfield, SC	1 tank	Ed Furtick	803-258-3152
Valley Public Service Authority, SC	7 tanks	Calvin Smith	803-593-2053
West Anderson Water District, SC	2 tanks	John Lollis	864-225-5741

**TENNESSEE**

Crab Orchard Utility District, TN	9 tanks	Everett Bolin	931-484-6987
Town of Spencer, TN	3 tanks	Tim Conely	931-235-7758
Town of Spring City, TN	2 tanks	Woody Evans	423-365-6441

**VIRGINIA**

Amelia County, VA	1 tank	Daryl Gough	804-561-4565
Amherst County, VA	1 tank	Robert Hopkins	434-845-1605
Brunswick County, VA	1 tank	Joan Moore	434-848-0248
Buckland Water & Sewer Auth., Warrenton, VA	3 tanks	Nova Martin	540-428-5384
City of Danville, VA	10 tanks	Alan Johnson	434-799-6473
City of Emporia, VA	5 tanks	Melvin Prince	434-594-4067
County of Isle of Wight, VA	4 tanks	Don Jennings	757-365-1650
County of Louisa, VA	7 tanks	Pam Baughman	540-967-1122
Cumberland County, VA	2 tanks	Brian Saxton	804-492-3578
Dickenson County, VA	8 tanks	Ron Phillips	276-835-1580
Goochland County, VA	3 tanks	Matt Longshore	804-556-5869
Halifax County, VA	7 tanks	Mark Estes	434-575-4240
Hampden-Sydney College, VA	6 tanks	David Giles	434-223-6276



James Madison's Montpelier, VA	2 tanks	Bill Bichell	540-672-2728 x 322
King George County, VA	4 tanks	Jonathan Weakley	540-775-2746
Mecklenburg County, VA	1 tank	Wayne Carter	434-738-6191
Northampton County, VA	1 tank	Chris Thomas	757-678-0414
Roanoke River Service Auth.,VA	6 tanks	Jeff Hinkle	434-689-7771
Shrine Mont, Inc, VA	1 tank	Kevin Moomaw	540-856-2141
Southwest Virginia Regional Jail, VA	1 tank,	Jason Tuggle	276-739-3520 x 1018
Stoney Creek Sanitary District, VA	3 tanks	Patrick Felling	540-459-7491
River Ridge Assoc., VA	1 tank	Cheryl Lilly	434-636-5492
Town of Bowling Green, VA	4 tanks	Brock Taylor	804-994-4054
Town of Boydton, VA	1 tank	Rennie Parks	434-738-6021
Town of Burkeville, VA	2 tanks	Harold Wagstaff	434-767-4095
Town of Chase City, VA	2 tanks	Jim Wilson	434-917-0052
Town of Clarksville, VA	2 tanks	Richard Elliott	434-374-0169
Town of Crewe, VA	2 tanks	Brian Thrower	434-594-5528
Town of Exmore, VA	1 tank	Robert Duer	757-442-3114
Town of Farmville, VA	5 tanks	Bill Caldwell	434-392-3331
Town of Grottoes, VA	2 tanks	Nathan Garrison	540-249-5896
Town of Kenbridge, VA	2 tanks	Tony Matthews	434-480-9032
Town of Keysville, VA	1 tank	Steven Morris	434-736-9551
Town of LaCrosse, VA	1 tank	Tom Tanner	434-757-7366
Town of Lawrenceville, VA	5 tanks	Daniel Finz	434-848-2414
Town of Lebanon, VA	4 tanks	Drew Shortt	276-889-7205
Town of McKenney, VA	1 tank	Nathan Ruppert	804-478-4621
			804-691-6411
Town of Pennington Gap, VA	2 tanks	Brian Skidmore	276-546-1177
Town of Phenix, VA	1 tank	Franklin Dodd	434-542-4123
Town of Rocky Mount, VA	5 tanks	Kevin Adkins	540-483-5747
Town of Wakefield, VA	1 tank	Jim Price	757-899-2361
Town of Victoria, VA	2 tanks	Rodney Newton	434-447-9715
Toms Brook Sanitary District, VA	2 tanks	Patrick Felling	540-459-7491
Woodberry Forest School, VA	3 tanks	Gene Lewis	540-672-6053



## SOUTHERN CORROSION Testimonials

"As a small utility, we are constantly looking for ways to cut costs without compromising compliance or the services we offer our customers...Southern Corrosion demonstrated exceptional customer service, responded quickly, scheduled the repairs at a time convenient to us and delivered on their promise. We are excited about the opportunity to work with Southern Corrosion and hope the relationship lasts for years to come!"

**PAMELA BAUGHAM**, *General Manger*  
*Louisa County Water Authority in Louisa, VA*

"We are incredibly pleased with the service we receive. Southern Corrosion keeps our water tanks in tip-top condition."

**TRAVIS MARBURY**  
*Magee's Creek Water Association in Tylertown, MS*

"The customer service has been second to none, the quality of work received has been top notch, and they have always made sure that our needs have been met and our tanks maintained to their best shape... I look forward to continuing as a satisfied customer for many years to come."

**JEREMY RANDALL**, *General Manager*  
*Montmorenci-Cauchton Water & Sewer District Inc. in Aiken, SC*

"They know what they are doing, and you can't get a better value for your dollar."

**STEVE HAMILTON**  
*Wayne County Sanitary Districts in Goldsboro, NC*

"Small municipalities, like ours, need help keeping our water storage tanks maintained, fully operational and compliant. Southern Corrosion has provided the Town of Ridgely, Maryland with excellent service and guidance that is helping to maximize the life of our water tank. We highly recommend Southern Corrosion for all of your water tank needs."

**DAVID CRIST**, *Director of Public Works*  
*Ridgely, MD*



## SOUTHERN CORROSION Testimonials

"Southern Corrosion has been maintaining our tanks for over ten years now. I have been very impressed by the crews performing our washouts and coating system. Those guys work very efficiently and go the extra mile from others I have worked with. They maintain a good-looking jobsite during the process of applying the interior or exterior coating system. They are always conducting themselves in a professional manner and communicate their progress to our designated contact person. Always great to work with. Recommend them highly."

*ALAN JOHNSON, Division Director of Water & Wastewater Treatment  
Danville, VA*

"We signed with Southern Corrosion in 2018 and would not hesitate to recommend their company. They are readily available for any questions or concerns. Both the sales staff and labor employees are great to work with. With the company's suggested ten year maintenance schedule the town can feel confident that our tank meets the standards that our residents deserve."

*CINDY MCFARLANE  
Town of Vienna, MD*

"We've been Southern Corrosion customers for many years. They do a wonderful job of maintaining our water tanks and respond instantly if there's an emergency."

*MACON ROBERTSON  
Warren County, NC*

"I would recommend Southern Corrosion for anybody's water tank maintenance needs."

*PATRICK MCBRAYER  
Ecru, MS*

"Southern Corrosion has been doing tank maintenance for the Benedictine School for years. Their professional commitment and quality of their workmanship are outstanding. Great Company."

*CARLTON PIPPIN, Facilities Manager, Maintenance  
Benedictin in Ridgely, MD*

"The service provided by Southern Corrosion has been professional and valuable to the Authority... Southern Corrosion has made keeping our tanks safe, secure, and in compliance with regulations an easy process."

*JOHN RYBA, Operations Manager  
Township of Falls Authority in Fairless Hills, PA*



## SOUTHERN CORROSION Testimonials

"Iron and manganese continue to be a maintenance item for our community water system as it is for many systems in eastern North Carolina. Residents and visitors alike want water that tastes good, smells good, and looks good, but we both know what can happen if our tanks are not properly maintained like our treatment facilities and distribution systems...We appreciate the work you do and the services you provide. Your kind of work isn't for everyone...However, we are fans of yours and simply want to be sure it is acknowledged."

DAVID M. TAWES, *Director*  
*Chowan County Water Department in Edenton, NC*

"I'm always very satisfied with their work."

WILL TEASTER  
*Brown's Creek Water Association in Union, SC*

"We signed with Southern Corrosion in 2018 and would not hesitate to recommend their company. They are readily available for any questions or concerns. Both the sales staff and labor employees are great to work with. With the company's suggested ten year maintenance schedule the town can feel confident that our tank meets the standards that our residents deserve. We have developed a good rapport with Southern Corrosion, Inc. over the last five years."

EDUARDO GONZALES, *Assistant Director Public Works & Engineering*  
*Homestead, FL*

"...Also to let you know, your work on our water tower has even impressed the town citizens on how neatly and professionally your work has been and all the local people I have had the opportunity to meet through my working paths have said nothing but great things and how well your team has done. They love your work – after all, it is "their" water tower!"

STEVE CALLAHAN, *Superintendent, Water and Wastewater Treatment*  
*Towne of Trappe, MD*



## ENGINEERED TANK CARE Service

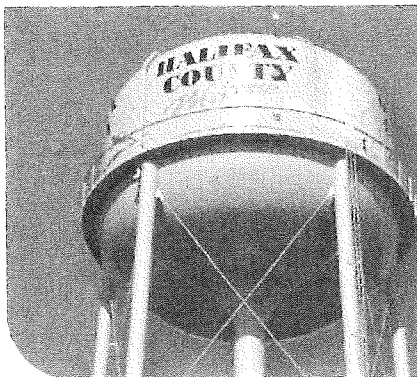
**Southern Corrosion Inc.'s Engineered Tank Care Service offers comprehensive coverage for your tank maintenance needs. The purpose of the service is to extend the life of your tank(s) and their existing coatings for as long as possible.** The service includes corrosion protection, repairs, painting, regularly scheduled inspections, and a guaranteed emergency response time. The service does not include tasks associated with the operation of the water system, installation or repair of underground piping, any structures that are not part of the tank, any electrical work, telemetry, cutting the grass around the tank(s), or fence maintenance. The service does not include additional modifications to the tank beyond the tank's existing configuration unless included in the specifications of our proposal. The service can include maintenance on the cathodic protection system if the tank(s) is/are equipped with cathodic protection, and you request this to be included in the service.

As a part of the service, we provide a detailed schedule of exactly what services will be performed in each year. Also included is an emergency response service that will guarantee a response time to emergency situations that threaten the immediate use of the tank.

The maintenance service term is based on a mutually agreeable time duration (ie. perpetual). Annual premiums can be structured monthly, quarterly, or annually. Pick terms that best suit your needs. Also, the service can be canceled up to 60 days prior to the renewal date for the next year's service.

### THE SERVICE PREMIUM QUOTE COVERS:

1. Emergency Service
2. Regularly scheduled interior washouts when applicable.
3. All interior & exterior cleaning, painting, and repairs.
4. Maintenance and upkeep of the tank.
5. Planning & budgeting for both short-term & long-term maintenance needs.



*"We have been in a maintenance program with SCI since 2013 and are very pleased with their workmanship and productivity...I value the corporate stability and family values exhibited by Southern Corrosion and highly recommend their services."*

- Mark Estes -

EXECUTIVE DIRECTOR - HALIFAX COUNTY SERVICE AUTHORITY  
SOUTH BOSTON, VA





## INSURANCE

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The sample insurance certificate enclosed provides you with an example of the insurance coverage we will provide the Customer. We intend to renew our policies at the same coverage levels indicated on the sample certificate. For your further protection, we will supply you with a pollution liability insurance policy that protects you from lead contamination claims. For more than 10 years, general liability insurance policies have specifically excluded coverage for contamination claims. To insure for the liability of improper job site handling of hazardous wastes, you need this insurance. This insurance is provided at no extra cost. Our prices do not include the cost of supplying performance and payment bonds. If this is required, our bonding company is the Great American Insurance Company, of Cincinnati, Ohio. For Southern Corrosion, Inc. to provide these bonds, please add 3% to all service premiums quoted. If provided, the bonds will be renewed annually, after the cancellation period for the next year's service has expired.

## VISUAL & WASHOUT INSPECTIONS

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Tank(s) will be visually inspected annually. The annual visual inspections have three basic purposes. First, functional items such as the safety of ladders, the continued operation of float gauges, and the absence or damage of structural items such as sway rods, struts, etc. can continually be monitored.

Second, the coating system can be visually evaluated for the presence or absence of coating breakdown or surface holidays. This provides evidence of the rate of deterioration of the coating system, an important item in determining recoating cycles for the tank, as well as arresting any steel corrosion before it reduces the effective structural steel thickness.

Third, access can be controlled, especially unauthorized access. Graffiti, vandalism, and the presence or absence of locked hatches and ladder gates confirm the security level of the tank site.

Additionally, as scheduled, a washout inspection will be performed. A washout inspection includes draining the tank, removing all sediment and debris, and a complete visual inspection of both the interior and exterior. All findings will be documented in a bound inspection report, annotated with photographs for detailing conditions.

Any corrective maintenance needed will be added to the maintenance schedule.

## CORROSION PROTECTION & PAINTING

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Our maintenance service schedule will detail exactly what maintenance painting will be performed during regularly scheduled intervals.

*"Southern Corrosion has supported our elevated water tower and ground water storage tank needs since 2016. They have provided tank interior / exterior refinishing and annual inspections and maintenance. We are pleased with the level of service they provide, and appreciate their honest evaluations and recommendations."*

*• Darren Keller •*

*MANAGER, FACILITIES • CURTISS WRIGHT • CHESWICK, PA*

#### REPAIRS

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Our maintenance service schedule will detail exactly what repairs will be performed during regularly scheduled intervals.

#### EMERGENCY RESPONSE

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Emergencies that threaten the immediate use of the tank will be responded to within the response time specified. The response referred to is for the purpose of our assessment of the emergency situation. If possible, repairs will be completed during the initial response. These emergency repairs are included in the maintenance service.

#### AESTHETICS

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Feel free to consult with us concerning alternative exterior finish coat color schemes and logos. These items can be included in the original agreement or can be added to the service.

#### SAFETY

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If needed, the service can include alterations necessary to bring the tank into compliance with current OSHA regulations or AWWA standards.

#### GRAFFITI

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The service includes the coating over or removal of graffiti one time each year, if required. Removing or overcoating graffiti is not normally considered an emergency response; it is a scheduled event. If graffiti appears, we will review the security of the tank site involved, and additional measures may need to be addressed by the Owner, if it is desired to continue this protection.



## FUTURE ANTENNA INSTALLATION

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Many tank owners choose to defer water tank maintenance costs by leasing their tanks to cellular phone providers or other communication companies. Such additions can increase future tank maintenance costs if not designed properly. Under this contract, we will review the installation plans for any antenna installations to eliminate damage and future maintenance costs to your tank(s) and provide a post installation inspection to ensure that installation conforms to the approved installation plans.

## EXISTING CONDITIONS

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This service proposal is based upon the actual structural conditions found on your tanks at the time of the proposal. Any additions or changes by the Owner (i.e. Antenna installation, sign lighting, etc.) may affect the maintenance costs included in this service. We reserve the right to re-evaluate or modify this contract if such a change takes place. (Also see "Future antenna installation")

## ELECTRICAL & ANTENNA TRANSMISSION HAZARDS

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Our proposal is based upon the Owner deactivating, or otherwise making safe, any electrical wires or connections to any tank. OSHA requires that our personnel work at least 15 feet from any "live" electrical hazards. When applicable, we will protect any antennas and have assumed that the Town will verify that harmful microwave transmissions do not emanate from any such antennas during our work.

## ACCESS TO RECORDS

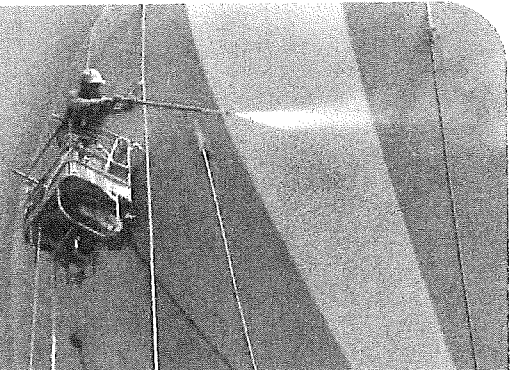
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Our customer records are maintained in a cloud based data system that is accessible from a desktop computer, notepad, or smartphone. The records maintained include a copy of the contract, recent inspection reports, and schedule of work. The system we use is also used by Volvo, Deloitte, the National Football League (NFL), Sony, Time Warner Cable, Sotheby's and others.

*"I would like to send out a big thank you to Southern Corrosion of Roanoke Rapids, North Carolina... They did an outstanding job and I was really impressed with how fast the issue was addressed."*

- Frank Davis -

ADMINISTRATOR - CAMPBELL COUNTY, VA UTILITIES





## WATER TANK MANAGEMENT Schedule

Date: June 22, 2022  
Customer: The Town of Federalsburg, Maryland  
Tanks: 200,000 Gallon Industrial Park Standard Elevated Tank  
300,000 Gallon M&M Standard Elevated Tank

### YEAR 1 - 2022

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- ▶ 200,000 Gallon Industrial Park Standard Elevated Tank
  1. **Visual inspection and repairs uncovered through inspection.**
  2. **Repairs:**
    - a. Install a climb prevention device on the lower portion of the primary access ladder.
  3. **Repaint Exterior:**
    - a. Pressure wash all exterior surfaces using 4,000 psi pressure washers or higher.
    - b. Clean all rusted areas using scrapers, hand & power wire brushes in accordance with SSPC surface preparation methods #2 & #3, hand & power tool cleaning.
    - c. Spot prime coat all bare metal surfaces using an epoxy-mastic primer applied at 2.5 to 3.5 mils dry film thickness.
    - d. Apply one full finish coat of Polyurethane paint to all exterior surfaces at 2.0 to 3.0 mils dry film thickness.
    - e. Replace tank signs as existing.
  
- ▶ 300,000 Gallon M&M Standard Elevated Tank
  1. **Visual inspection and repairs uncovered through inspection.**
  2. **Repairs:**
    - a. Install a climb prevention device on the lower portion of the primary access ladder.
  3. **Repaint Exterior:**
    - a. Pressure wash all exterior surfaces using 4,000 psi pressure washers or higher.
    - b. Clean all rusted areas using scrapers, hand & power wire brushes in accordance with SSPC surface preparation methods #2 & #3, hand & power tool cleaning.
    - c. Spot prime coat all bare metal surfaces using an epoxy-mastic primer applied at 2.5 to 3.5 mils dry film thickness.
    - d. Apply one full finish coat of Polyurethane paint to all exterior surfaces at 2.0 to 3.0 mils dry film thickness.
    - e. Replace tank signs as existing.
  4. **Wash Out tank interior:**
    - a. Wash out tank interior to remove accumulated sediment. Clean interior floor surfaces and shell wall surfaces that can be reached from the floor using 4,000 psi pressure washers or higher.



- b. All debris will be removed from the tank and piled adjacent to the shell manway. Disposal of the debris will be the responsibility of others.
- c. Sterilize the tank interior using AWWA Disinfection Method #2, spray method.

## YEAR 2 - 2023

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- ▶ 200,000 Gallon Industrial Park Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.
- ▶ 300,000 Gallon M&M Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.

## YEAR 3 - 2024

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- ▶ 200,000 Gallon Industrial Park Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.
- ▶ 300,000 Gallon M&M Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.

## YEAR 4 - 2025

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- ▶ 200,000 Gallon Industrial Park Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.
  2. Repaint Interior Wet Area:
    - a. Abrasive blast all rusted interior wet surfaces to bare metal in accordance with SSPC surface preparation method #10, near white grade. Abrasive blast all remaining interior wet surfaces in accordance with SSPC surface preparation method #7, brush blast.
    - b. Apply a full prime coat of epoxy that is NSF approved for contact with potable water to all interior wet surfaces at 4.0 to 6.0 mils dry film thickness.
    - c. Apply a "stripe coat" of epoxy that is NSF approved for contact with potable water to all weld seams and ladders, applied using paint brushes and rollers at 2.0 to 3.0 mils dry film thickness.
    - d. Apply a full finish coat of epoxy that is NSF approved for contact with potable water to all interior wet surfaces at 4.0 to 6.0 mils dry film thickness.
    - e. Caulk unwelded roof lap seams using Sikaflex 1a polyurethane caulk.
    - f. Sterilize interior using AWWA Disinfection Method #2, spray method.
    - g. Test abrasive blast debris for the 8 RCRA heavy metals using the TCLP Method.
    - h. Dispose of abrasive blast debris in accordance with Federal, State, and Local regulations.
- ▶ 300,000 Gallon M&M Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.



## YEAR 5 - 2026

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- ▶ 200,000 Gallon Industrial Park Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.
- ▶ 300,000 Gallon M&M Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.

## YEAR 6 - 2027

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- ▶ 200,000 Gallon Industrial Park Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.
- ▶ 300,000 Gallon M&M Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.
  2. Wash Out tank interior:
    - a. Wash out tank interior to remove accumulated sediment. Clean interior floor surfaces and shell wall surfaces that can be reached from the floor using 4,000 psi pressure washers or higher.
    - b. All debris will be removed from the tank and piled adjacent to the shell manway. Disposal of the debris will be the responsibility of others.
    - c. Sterilize the tank interior using AWWA Disinfection Method #2, spray method.

## YEAR 7 - 2028

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- ▶ 200,000 Gallon Industrial Park Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.
- ▶ 300,000 Gallon M&M Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.

## YEAR 8 - 2030

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- ▶ 200,000 Gallon Industrial Park Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.
- ▶ 300,000 Gallon M&M Standard Elevated Tank
  1. Visual inspection and repairs uncovered through inspection.



## YEAR 9 - 2031

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- ▶ **200,000 Gallon Industrial Park Standard Elevated Tank**
  - 1. Visual inspection and repairs uncovered through inspection.**
  - 2. Repaint Exterior:**
    - a. Pressure wash all exterior surfaces using 4,000 psi pressure washers or higher.
    - b. Clean all rusted areas using scrapers, hand & power wire brushes in accordance with SSPC surface preparation methods #2 & #3, hand & power tool cleaning.
    - c. Spot prime coat all bare metal surfaces using an epoxy-mastic primer applied at 2.5 to 3.5 mils dry film thickness.
    - d. Apply one full finish coat of Polyurethane paint to all exterior surfaces at 2.0 to 3.0 mils dry film thickness.
    - e. Replace tank signs as existing.
  - 3. Wash Out tank interior:**
    - a. Wash out tank interior to remove accumulated sediment. Clean interior floor surfaces and shell wall surfaces that can be reached from the floor using 4,000 psi pressure washers or higher.
    - b. All debris will be removed from the tank and piled adjacent to the shell manway. Disposal of the debris will be the responsibility of others.
    - c. Sterilize the tank interior using AWWA Disinfection Method #2, spray method.
  
- ▶ **300,000 Gallon M&M Standard Elevated Tank**
  - 1. Visual inspection and repairs uncovered through inspection.**
  - 2. Repaint Exterior:**
    - a. Pressure wash all exterior surfaces using 4,000 psi pressure washers or higher.
    - b. Clean all rusted areas using scrapers, hand & power wire brushes in accordance with SSPC surface preparation methods #2 & #3, hand & power tool cleaning.
    - c. Spot prime coat all bare metal surfaces using an epoxy-mastic primer applied at 2.5 to 3.5 mils dry film thickness.
    - d. Apply one full finish coat of Polyurethane paint to all exterior surfaces at 2.0 to 3.0 mils dry film thickness.
    - e. Replace tank signs as existing.

## YEAR 10 - 2032

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- ▶ **200,000 Gallon Industrial Park Standard Elevated Tank**
  - 1. Visual inspection and repairs uncovered through inspection.**
  
- ▶ **300,000 Gallon M&M Standard Elevated Tank**
  - 1. Visual inspection and repairs uncovered through inspection.**



## SCHEDULE CONTINUATION

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The tanks will be visually inspected every year. The tank interiors will be washed-out at 5 year intervals until 15 years has elapsed from the last time the interior was recoated. The tank interiors will be recoated at 15 year intervals and the tank exteriors will be recoated at 8 year intervals.

### AFTER YEAR 10:

▶ **200,000 Gallon Industrial Park Standard Elevated Tank**

The next repainting of the tank interior is scheduled for Year 19 of the Service (2041), the next repainting of the tank exterior is scheduled for Year 17 of the Service (Year 2039), and the next wash-out is scheduled for Year 14 of the Service (Year 2036).

▶ **300,000 Gallon M&M Standard Elevated Tank**

The next repainting of the tank interior is scheduled for Year 11 of the Service (2033), the next repainting of the tank exterior is scheduled for Year 17 of the Service (Year 2039), and the next wash-out is scheduled for Year 16 of the Service (Year 2038).

*At no time does the service include the complete abrasive blasting of the tank exteriors nor the pressure washing of any tank exteriors as a stand-alone maintenance item apart from being a surface preparation method for painting.*





## PRICING & TERMS

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Necessary repair of any coatings or appurtenances noted during our inspections will be added to our service schedule at no additional cost. These necessary repairs include paint failed areas and areas of corrosion. If the coating is continuing to protect the steel from corrosion, paint repair is not necessary. The definition of paint failure does not include loss of gloss, color fading, mildew, discoloration, or any other defects that are aesthetic.

Emergency service will apply during the entire period. We will guarantee a 24 hour response time. Corrective maintenance noted during our inspections will be added to our schedule at no added expense. Our annual premium for the first year of the service is **\$40,733.00**. All subsequent year premiums will be the total of the immediate prior year's premium amount plus the % change in the CPI (Consumer Price Index) for that previous year (ie. Year 2 premium equals Year 1 premium plus the % change in the CPI for Year 1).

Because the value of the work performed in the the early years of the service exceeds the value of the the annual premiums revcieved for those years, the following additional payments will be due should years two through ten be canceled:

If the 2<sup>nd</sup> Year of the service is cancelled, an additional payment of \$104,130.00 will be due with the notice of cancellation.

If the 3<sup>rd</sup> Year of the service is cancelled, an additional payment of \$73,421.00 will be due with the notice of cancellation.

If the 4<sup>th</sup> Year of the service is cancelled, an additional payment of \$41,330.00 will be due with the notice of cancellation.

If the 5<sup>th</sup> Year of the service is cancelled, an additional payment of \$52,080.00 will be due with the notice of cancellation.

If the 6<sup>th</sup> Year of the service is cancelled, an additional payment of \$19,028.00 will be due with the notice of cancellation.

If the 10<sup>th</sup> Year of the service is cancelled, an additional payment of \$11,862.00 will be due with the notice of cancellation.

### **THIS PRICE IS FIRM FOR 30 DAYS.**

Each year represents a 12 month period beginning with the effective date of the contract, rather than the actual calendar year. The Owner will be given the opportunity to schedule the yearly work at any time during the 12 month period that represents the contract term. The annual premium is due within 30 days of the contract date. Payment can be made monthly, quarterly, semi-annually, or annually.



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## ENGINEERED TANK CARE Agreement

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This Agreement made and entered into as of the Effective Date: July 1, 2022, by and between SOUTHERN CORROSION, INC., a North Carolina corporation, having its principle office at 738 Thelma Rd, Roanoke Rapids, North Carolina, (hereinafter referred to as "Southern Corrosion") and the Town of Federalsburg, MD (hereinafter referred to as the "Owner"):

### WITNESSETH

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The Owner desires that Southern Corrosion perform certain maintenance service on the water tanks known as the 200,000 Gallon Industrial Park Elevated Tank, and the 300,000 Gallon M&M Elevated Tank as described in the proposal which is attached hereto and by reference made a part here of (the "Maintenance Services"); and Southern Corrosion desires to perform such Maintenance Services described in said proposal selected by the Owner upon the terms and conditions set forth in this Agreement.

Now, therefore, in consideration of the mutual promises and covenants set forth herein the parties hereto agree as follow:

1. **DEFINITIONS.** For the purposes of this Agreement, the following definitions apply:
  - a. "Effective date" shall mean the date on which this Agreement, executed by the Owner, is accepted by Southern Corrosion by the execution thereof by its appropriate corporate officers at its principal office.
2. **TERMS OF MANAGEMENT AGREEMENT.** The initial term of this Agreement shall be for a period of twelve (12) months commencing on the Effective Date, unless otherwise terminated or canceled as provided in Paragraph 7. The initial term shall be automatically extended successive additional periods of twelve (12) months each unless the Owner notifies Southern Corrosion in writing sixty (60) days prior to the expiration of the then existing term that it does not extend this Agreement.
3. **PERFORMANCE OF MAINTENANCE SERVICES.** Southern Corrosion shall perform the Maintenance Services selected by the Owner and described in proposal attached hereto and by reference made a part hereof.
4. **CHARGES.** The Owner shall pay Southern Corrosion charges for Maintenance Services selected by Owner as set forth on the proposal attached hereto and by reference made a part hereof. All charges shall be due and payable upon receipt of Southern Corrosion's invoice therefor.



5. REPRESENTATIONS BY THE OWNER. The Owner hereby makes the following representations and warranties:

- a. The Owner has full power and lawful authority to execute and deliver this Agreement and to consummate and perform the transactions contemplated hereby. This Agreement constitutes the valid obligation of the Owner legally binding upon the Owner and enforceable against the Owner in accordance with its terms.

6. REPRESENTATIONS BY SOUTHERN CORROSION. Southern Corrosion represents and warrants to Owner all of which represents and warranties that:

- a. That Southern Corrosion is fully authorized to enter into this Management Agreement. Southern Corrosion has full corporate power and lawful authority to execute and deliver this Agreement and to consummate and perform the transactions contemplated hereby. This Agreement constitutes the valid obligation of Southern Corrosion legally binding upon Southern Corrosion and enforceable against Southern Corrosion in accordance with its terms.

7. TERMINATION/CANCELLATION. This Agreement may be terminated/canceled by Southern Corrosion if Owner is in default of any provision hereof and such default has not been cured within twenty (20) days after notice of default is given to Owner or Owner becomes insolvent or seeks protection voluntarily or involuntarily under any Bankruptcy Law.

- a. In the event of any termination/cancellation of this Agreement, Southern Corrosion may (1) declare all amounts owed to Southern Corrosion to be immediately due and payable, (2) cease performance of all Maintenance Service hereunder without liability to Owner.
- b. In the event of default hereunder, Owner agrees to pay interest at the highest legal rate on all sums due under the Agreement and all costs of collection including a reasonable attorney's fee of fifteen percent(15%) of said amount due Southern Corrosion.
- c. The foregoing rights and remedies shall be cumulative and in addition to all other rights and remedies available in law or in equity to Southern Corrosion.

8. LIMITATION OF LIABILITY. In no event shall Southern Corrosion be liable to Owner for indirect, special or consequential damages or lost profits arising out of or related to this Management Agreement of the performance or breach thereof even if Southern Corrosion has been advised of the possibility thereof. Southern Corrosion's liability to Owner hereunder if any, shall in no event exceed the total of the amounts Owner has paid Southern Corrosion hereunder.

9. EXCUSABLE DELAY. Southern Corrosion shall not be liable for any delays or failure in performance of Maintenance Services hereunder if such delays or failures are due to strikes, inclement weather, acts of god or other causes beyond Southern Corrosion's reasonable control.



10. REGULATIONS. Performance of the Maintenance Services is predicated on work practices, methods, and procedures legal as of the effective date. Subsequently enacted regulations that effect or alter Southern Corrosion's work practices, methods, and procedures, to perform, or add additional burdens to performance, will be grounds for renegotiating the amount of payment originally agreed upon.

11. GENERAL.

a. Notices. Notice of the breach of any covenant, warranty or other provision of the Agreement and all communications and notices provided for in this Agreement shall be deemed given when in writing, addressed to the parties at the addresses set forth below, and deposited, certified mail, postage prepaid in the United States mail:

Owner:

Town of Federalsburg  
118 N. Main St.  
Federalsburg, MD 21632

Southern Corrosion Inc.  
738 Thelma Rd  
Roanoke Rapids, NC 27870

b. Assignment. This Agreement may not be assigned by either party without the prior written consent of the other party, which consent by either party shall not be unreasonably withheld.

c. Governing Law. This Agreement shall be construed in accordance with the laws of the State of Maryland.

d. Entire Agreement. This Agreement is an integrated document and contains the entire agreement between the parties. No modifications, extensions, or waiver of this Agreement or any of the provisions hereof, nor any representation, promise or condition relating to the Agreement shall be binding upon the parties hereto unless made in writing and signed by the parties hereto.

e. Binding effects. The provisions of this Agreement shall bind and insure to the benefit of Southern Corrosion and the Owner, and their successors, legal representatives and assigns.

IN WITNESS WHEREOF the parties have hereto executed this Agreement in the manner provided by Law, this the day and year first above written.

ATTEST:

SOUTHERN CORROSION, INC.

\_\_\_\_\_  
Asst. Secretary

BY: \_\_\_\_\_  
President

(Corporate Seal)

ATTEST:

TOWN OF FEDERALSBURG

\_\_\_\_\_

BY: \_\_\_\_\_



SOUTCOR-CL

PATRA7

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/7/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Smith Brothers Insurance, LLC 68 National Drive Glastonbury, CT 06033	CONTACT NAME: <b>Veronica Stamatakis</b>	
	PHONE (A/C, No, Ext): <b>(860) 430-3379</b> FAX (A/C, No): <b>(860) 652-3236</b>	
	E-MAIL ADDRESS: <b>vstamatakis@smithbrothersusa.com</b>	
INSURED  <b>Southern Corrosion, Inc.</b> 738 Thelma Road Roanoke Rapids, NC 27870	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: <b>Crum &amp; Forster Specialty Insurance Co</b>	<b>44520</b>
	INSURER B: <b>Graphic Arts Mutual Insurance Company</b>	<b>25984</b>
	INSURER C: <b>American Interstate Insurance Company</b>	<b>31895</b>
	INSURER D:	
	INSURER E:	
	INSURER F:	

### COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			EPK-138940	3/3/2022	3/3/2023	EACH OCCURRENCE \$ <b>1,000,000</b>
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b>
	<input checked="" type="checkbox"/> Pollution/Profession						MED EXP (Any one person) \$ <b>5,000</b>
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ <b>1,000,000</b>
	<input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJE CT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ <b>2,000,000</b>
	OTHER:						PRODUCTS - COM/OP AGG \$ <b>2,000,000</b>
B	AUTOMOBILE LIABILITY			5509315	3/3/2022	3/3/2023	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b>
	<input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			EFX-119918	3/3/2022	3/3/2023	EACH OCCURRENCE \$ <b>5,000,000</b>
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ <b>5,000,000</b>
	DED RETENTION \$						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			AVWCNC3069802022	3/3/2022	3/3/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <b>N</b>	N/A				E.L. EACH ACCIDENT \$ <b>1,000,000</b>
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b>
							E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER  Evidence of Coverage	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Christina M. Kennedy</i>

TO: Mayor & Council Members  
FR: Larry DiRe, Town Manager  
DT: July 18, 2022  
RE: Professional Engineering Services Task Order 005 for 2022 Street Paving Project

Street paving and other improvements have been identified as a priority funding project for the next few years. At the June 21, 2022 monthly meeting, the mayor and town council received a report form GMB describing street conditions and required paving improvements. Funding for this phase of the street paving project is capped at \$850,000 and will come from ARPA\SLFRF funding already received by the town. The cost of the site survey, engineering design and bid document preparation services is included in that amount. GMB provided the attached cost proposal for these professional engineering services.

Staff is proposing a drawdown and obligation, which is drawdown VII, through September 2022 in the sum of \$95,000 to support the street paving project. These expenditures must be documented for auditing purposes and shown as either fiscal year budget amendments for the current year or included in the budgeting process for upcoming fiscal years. This expenditure and obligation totals \$95,000, or 3.62% of the town's total allocation. Added to the approved drawdown total of \$580,505 for donation to the Federalsburg Volunteer Fire Company, information technology upgrades, donation to cover water and sewer extension for the new Choptank Community Health building, software and information technology upgrades, donation to the Federalsburg Activity Center and replacing property inspection revenue lost due to the pandemic and state of emergency in effect, to date the total proposed and approved drawdowns total \$672,505, or 25.65% of the town's total allocation.

Staff recommends approval of a drawdown and of \$95,000 as expenditure and obligation from the ARPA\SLFRF to the town treasury for the eligible use expenditure cited above. Pending discussion provide direction to staff.



GEORGE. MILES & BUHR, LLC

♦ ♦ ♦ ♦

ARCHITECTS  
ENGINEERS

206 WEST MAIN STREET  
SALISBURY, MD 21801  
PH: 410.742.3115  
PH: 800.789.4462  
FAX: 410.548.5790

SALISBURY  
BALTIMORE  
SEAFORD

www.gmbnet.com

♦ ♦ ♦ ♦

## ON-CALL ENGINEERING TASK 005 PROPOSAL

DATE: July 12, 2022 GMB NO: 220060  
 TO: Town of Federalsburg RE: Street Improvements Project  
 118 N Main Street  
 Federalsburg, MD 21632  
 ATTN: Larry DiRe, Town Manager

**PROJECT DESCRIPTION:** The Town Council would like GMB to design improvements for all Greenridge Road and two blocks of Park Lane. Sidewalks, curb & gutter, and drainage improvements will be necessary for the middle block of Greenridge and both Park Lane blocks.

**SCOPE OF WORK:** Planning/Pre-Design

1. GMB will conduct a project kick-off meeting with Town officials to discuss the goals and objectives of the project.
2. GMB will conduct a site survey locating relevant features and boundaries.
3. GMB will develop a base map to include a conceptual design.
4. GMB will meet with Town officials to discuss the conceptual plan before moving forward with final design.

Final Design

1. GMB will create a full set of construction plans and a project manual that will include contract documents and specifications.
2. GMB will collaborate with a Geotech subconsultant during design. Before moving forward with any geotechnical analysis, GMB will coordinate with the Town for approval. All Geotech subconsultant fees will be billed as a reimbursable expense.
3. GMB will develop a construction cost estimate.
4. GMB will meet with Town officials to discuss the Final Design before moving forward with bidding.
5. GMB will apply for applicable permits.

Exclusions: Permit Fees  
 Bidding Services  
 Construction Administrative Services  
 Inspection Services

JAMES H. WILLEY, JR., P.E.  
 PETER A. BOZICK, JR., P.E.  
 CHARLES M. O'DONNELL, III, P.E.  
 A. REGGIE MARINER, JR., P.E.  
 JAMES C. HOAGESON, P.E.  
 STEPHEN L. MARSH, P.E.  
 DAVID A. VANDERBEEK, P.E.  
 ROLAND E. HOLLAND, P.E.  
 JASON M. LYTLE, P.E.  
 CHRIS B. DERBYSHIRE, P.E.  
 MORGAN H. HELFRICH, AIA  
 KATHERINE J. MCALLISTER, P.E.  
 W. MARK GARDOCKY, P.E.  
 ANDREW J. LYONS, JR., P.E.

JUDY A. SCHWARTZ, P.E.  
 W. BRICE FOXWELL, P.E.

JOHN E. BURNSWORTH, P.E.  
 VINCENT A. LUCIANI, P.E.  
 AUTUMN J. WILLIS  
 CHRISTOPHER J. PFEIFER, P.E.

FEE ESTIMATE:

We propose to complete the above defined Scope of Work on an Hourly Basis.

Estimated fee is based on the following:

Scope of Work:	\$80,000
Geotech Allowance:	\$10,000
Reimbursable Expense:	\$5,000

**Total Estimated Hourly Fee** **\$95,000**

SUBMITTED BY:

Scott W. Getchell, PO  
Director of Operational Services | Project Manager

ACCEPTED FOR THE OWNER:

BY: \_\_\_\_\_  
Signature Printed Name

DATE: \_\_\_\_\_ TITLE: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_ EMAIL: \_\_\_\_\_

If acceptable, please print this form, sign, and email to [sgetchell@gmbnet.com](mailto:sgetchell@gmbnet.com). Thank you.



**Job Title:**

Director of Public Works

**Job Description:**

The Superintendent of Public Works is a department head level position responsible for managing one of the largest departments in the Town. The Public Works Department is responsible for the construction and maintenance of the Town's infrastructure which includes streets, sidewalks, sewer system, water system, and public buildings. This department is also responsible for refuse collection and maintenance of all public grounds. This is a salaried position and may require some evening and weekend work.

**Examples of Work:** (Illustrative only)

1. Determines the manpower and equipment required to accomplish a given Public Works job; utilizes assigned personnel as needed. Maintains records of time spent on given jobs, as well as attendance records of individuals. Supervises the collection of refuse, maintenance of the Town's streets and by-ways, culverts, bridges, traffic signs and symbols; assists the various employees, when necessary, training them in the operation of equipment and in the proper use of material. Periodically inspects the Town's sidewalks and reports results to the Town Manager so that property owners may be officially notified. Acts upon complaints and orders corrective measures to be taken when necessary.
2. Supervises the operation and maintenance of the water distribution and sewage collection system to include laying of new lines, the installation and maintenance of all service lines, main valves and

hydrants; locates services and mains for contractors; keeps water supply clean by maintaining filters, mains, and clear wells in good condition; sets and repairs meters and checks on their readings. Annually furnishes data to the Clerk of Federalsburg to assist in the preparation of the budget; interviews potential employees and explains work rules to newly hired individuals; assists employees when necessary to alleviate problems and to motivate them to increase productivity; renders periodic performance evaluation and uses that tool to compliment employees on strength and discusses weaknesses with a view to assisting the employee in overcoming same; when necessary, recommends employees to be terminated and/or additional personnel positions to be created.

3. Obtains information regarding characteristics of water to be treated; makes changes in operation of the various pumping stations; makes changes in flow and low conditions; establishes, maintains and completes records on water treatment operations; supervises, instructs and trains personnel in the areas of operating theory and practice, as well as safety.
4. Determines thorough knowledge of safety of workers on the job and assures that equipment receives periodic maintenance; performs other duties as required by the Town Manager.
5. Must be able to maintain strict confidentiality when required.
6. Must be able to attend Mayor and Council meetings when requested by the Mayor and Council and/or the Town Manager.
7. Must be able to present a cheerful and neat appearance and must be able to project an appropriate diplomatic manner when dealing with public concerns, issues and questions.

## **Required Knowledge, Skills and Abilities:**

Working knowledge of road maintenance equipment, of automotive maintenance and repair, the elements of supervision and a strong ability to motivate and lead others. Ability to communicate effectively and diplomatically with employees and the public, to read and comprehend technical English and engineering drawings. To teach accident prevention methods and to apply first-aid when needed; to operate trucks, air compressors, boring machine, temper, tap machine and pumps; ability to manage the work and make optimum use of available manpower and materials.

Thorough knowledge of water treatment operations, machinery and type of training necessary of the mechanical conditions of the equipment, as well as techniques used in potable water treatment.

Considerable knowledge of safety, accident prevention and first-aid methods.

Ability to walk, climb short ladders and the ability to lift material weighing 50 pounds; working knowledge of proper sampling techniques required by State laws and regulations pertaining to potable water as set forth in the latest edition of "Standard Methods for the Examination of Water and Wastewater."

## **Required Licenses:**

The incumbent should acquire the following licenses:

1. State of Maryland Class Four Wastewater Treatment Operator Certification.
2. State of Maryland Class One Water Treatment Operator Certification.
3. Maryland Class B Driver's License.

**Desired Qualifications:**

1. Knowledge of surveying and an interest in furthering knowledge of road construction methods, material and equipment.
2. Experience, training or schooling in plumbing and a Class C Certificate as Water Distribution Systems Superintendent.

**Title:**

Maintenance Supervisor

**Job Description:**

The Maintenance department is responsible for the construction and maintenance of the Town's infrastructure which includes streets, sidewalks, the wastewater distribution system, the water distribution system, and public buildings. This department is also responsible for refuse collection, and maintenance of all public grounds. This is a salaried position, and may require some holiday, evening and weekend work.

**Examples of Work:** (Illustrative only)

1. Determines the manpower and equipment required to accomplish a given Maintenance job; utilizes assigned personnel as needed. Maintains records of time spent on given jobs, as well as attendance records of individuals. Supervises the collection of refuse, maintenance of the Town's streets and by-ways, culverts, bridges, traffic signs and symbols; assists the various employees, when necessary, training them in the operation of equipment and in the proper use of material. Periodically inspects the Town's sidewalks and reports results to the Public Works Director, so that property owners may be officially notified.
2. Maintenance of the water distribution and sewage collection system to include repair and maintenance of water and sewerage lines, the installation and maintenance of all service lines, main valves and hydrants; keeps water supply clean by maintaining filters, mains, and clear wells in good condition.

1. Assists employees when necessary to alleviate problems and to motivate them to increase productivity; renders periodic performance evaluation and uses that tool to compliment employees on strength and discusses weaknesses with a view to assist the employee in overcoming same; when necessary, recommends employees to be terminated and/or additional personnel positions to be created.
  
4. Supervises, instructs and trains personnel in the areas of operating theory and practice as well as safety.
  
5. Determines thorough knowledge of safety of workers on the job and assures that equipment receives periodic maintenance; performs other duties as required by the Town Manager.
  
5. Must be able to maintain strict confidentiality when required.
  
6. Must be able to attend Mayor and Council meetings when requested by the Mayor and Council and/or the Town Manager.
  
7. Must be able to present a cheerful and neat appearance, and must be able to project an appropriate diplomatic manner when dealing with public concerns, issues, and questions.

**Required Knowledge, Skills and Abilities:**

Working knowledge of road maintenance equipment, of automotive maintenance and repair, the elements of supervision, and a strong ability to motivate and lead others. Ability to communicate effectively and diplomatically with employees and the public, to read and comprehend technical English and engineering drawings. To teach accident prevention methods and to apply first-aid, when needed; to operate trucks, air

set up jobs for day to day jobs

schedule sweeper

Schedule TRASH TRK DRIVER

Recycling in yard

XTRA TRASH and PINK TICKETS

making sure VAC. TIME used

Pot Holes funding and fixing  
mulch

Weed eat

spray

call in complaints

call in for, sewer plugs, water leaks, trees down  
Fix FLAGS, events

Determine which jobs are important and put  
Priority jobs first, jobs called in

Pop up emergencies need to be done now,  
along with start jobs call say change mind

manage parks for work to be done

water fountains

MAINT, GRASS, WASHOETS  
dead animals

Bills

main tenance

replacing meters

BABy sit

fueling Equipment

GRASS, leaves

Town & Police  
Recycling

compressors, boring machine, temper, tap machine and pumps; ability to manage the work and make optimum use of available man-power and materials.

Thorough knowledge of water treatment operations, machinery and type of training necessary of the mechanical conditions of the equipment as well as techniques used in potable water treatment.

Considerable knowledge of safety, accident prevention and first-aid methods.

Ability to walk, climb short ladders and the ability to lift material weighing fifty pounds.

#### **Required Licenses:**

The incumbent should acquire the following licenses:

1. A valid Maryland Commercial Driver's License.

#### **Desired Qualifications:**

1. Knowledge of surveying and an interest in furthering knowledge of road construction methods, material and equipment.
2. Experience, training or schooling in plumbing.



Relieve when someone on VAC.

Relieve WWTP or help with motor, pump,  
water lines

Locate water and sewer lines

Locate where leaks, and sewer plugs are at  
help with maint

Help with water leaks

sewer plugs

check behind associates make sure jobs they  
given are done.

disciplinary employees

check trucks over every 2 to 3 days

help with sludge

grit building

Determine where to pry

inspect playground equip

flags

deal with complaints

TRASH, water sewer, leaks, Town Hall

set up go tracks to get fixed rather app

check fuel make sure being filled up

water water plugs at WWTP

Remove debris from plant

Inventory Public works

order supplies for water leaks

Reliance sign

\* Complaint from me no communication

**Job Title:**

Wastewater Operator II

**Job Description:**

This is a lead-level technical work in the operations of the Waste Water Treatment Plant including process monitoring tests. Work is performed under the general direction of the Director of Public Works, and may be generally performed out of doors. This position may require availability for call back duty for emergencies outside of normal working hours. This is an hourly wage rate position, and may require some evening and weekend work.

**Examples of Work:** (Illustrative only)

Operates treatment facilities to control flow and processing of waste water, sludge and effluent.

Monitors gauges, meters and control panels.

Observes variations in operating conditions and interprets meter and gauge readings and test results to determine processing requirements.

Operates valves and gates either manually or by remote control.

Starts and stops pumps, engines and generators to control and adjust flow and treatment processes.

Extracts samples and performs routine laboratory tests and analyses.

Performs minor routine maintenance functions on equipment.

Oversees and maintains Pretreatment program.

Makes operating decisions in absence of supervisory personnel.

Must be able to maintain strict confidentiality when required.

Must be able to attend Mayor and Council meetings when requested by the Mayor and Council and/or the Town Manager.

Must be able to present a cheerful and neat appearance, and must be able to project an appropriate diplomatic manner when dealing with public concerns, issues, and questions.

Performs other related duties as required, or assigned by the Wastewater Treatment Superintendent and/or Town Manager.

**Required Knowledge, Skills and Abilities:**

Completion of high school and considerable experience and training in waste water treatment plant operations and maintenance. An equivalent combination of experience and training may be accepted.

Good knowledge of processes and equipment involved in waste water treatment and sludge handling.

Ability to maintain and evaluate records.

Ability to establish and maintain effective communication and working relationship with supervisor and other employees.

Good physical condition and ability to perform moderate physical exertion involved in the operations of equipment both in and out-of-doors, often under adverse weather conditions and exposure to fumes, odors and dust.

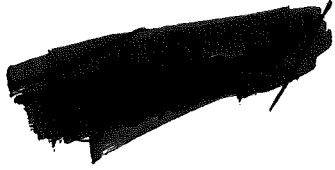
**Required Licenses:**

The following licenses should be obtained:

1. State of Maryland Class Four Wastewater Treatment Operator Certification.
2. State of Maryland Class One Water Treatment Operator Certification.
3. Possession of valid Maryland Driver's License.

- Check and adjust Scada programs
- Collect wastewater samples / test them
- Submit State reports to mde /
- Complete mor's for State reporting
- Code Bills
- Test wells for state records
- Complete monthly water MOR's for State / submit
- Flow test for chemical dosing at WWTP
- Repair equipment at WWTP
- Adjust pumps according to test results
- Assists public works maintenance
- Repair / replace water meters
- operate / adjust sludge press
- operate / adjust polymer pump
- plumbing / HVAC work on WWTP Buildings
- welding / Fabricating new and existing projects
- mechanical repairs on all WWTP + maintainance vehicles / equipment
- Coordinates with contractors / distributors
- orders chemicals for WWTP / wells
- afterhours emergency repairs
- monitoring plant afterhours via mobile phone
- answer phonecalls from towns people
- coordinates jobs inside and out of town yard
- works afterhours every other week
- plows snow / general storm cleanup.
- cleans sewer lines at residences
- Cuts grass at public works compound / general grounds keeping
- Attend educational classes / (zoom meetings) for licensing
- Engine / motor / pump maintenance / Full rebuilds
- Coordinate employees when Director is out
- Licensed CPO for splash pad permit and operation
- Wiring and UV wiring of Pumps, motors, mixers, valves and minor electrical repairs at plant, pump stations, wells, Town shop.
- Read water meters

**Job Title:**



A handwritten mark or signature in the top right corner of the page.

Maintenance Worker III

**Job Description:**

This is experience-level, unskilled manual labor requiring moderate to heavy physical exertion in the routine maintenance of municipal streets and other properties. Work involves use of manual tools and power-operated tools and equipment. Employees usually work as part of a small crew, receiving instructions orally, and under the general or specific supervision of a higher-level supervisor, depending on type of assignment. Work may include prolonged exposure to adverse weather conditions and require availability for emergency call-back outside normal working hours. This is an hourly wage rate position, and may require some evening and weekend work.

The worker performs duties using a greater degree of independent action and discretion based on previous experience and competent performance.

**Examples of Work:** (Illustrative only)

Digs trenches and holes with pick and shovel for road repairs, tree planting, signal or sign installation, guard rails, etc.

Operates air hammer to break up asphalt, cement and other hard surfaces.

Cleans gutters, culverts, storm drains, manholes, and other drainage structures of leaves, brush, litter and other debris.

Loads and unloads stone, gravel, dirt, asphalt and other materials from trucks, wheelbarrows, and other carriers.

Performs simple repairs on or around manhole covers.

Flags traffic.

Cleans vehicles, buildings, shop areas, grounds and related tools and equipment.

Uses a variety of hand and power tools such as picks, shovels, pitchforks, air hammers, brushes, hand temps, air compressor, etc.

Manually spreads salt and sand and shovels snow.

May be detailed to individually perform special or routine assignments by immediate supervisor or higher-level official.

Replace defective fire hydrants.

May drive leaf vacuum truck and/or pick up leaves using vacuum leaf machine.

May act as relief worker on sanitation crew.

Performs other related duties as required, or assigned by his/her Supervisor(s) and/or the Town Manager.

Must be able to maintain strict confidentiality when required.

Must be able to attend Mayor and Council meetings when requested by the Mayor and Council and/or the Town Manager.

Must be able to present a cheerful and neat appearance, and must be able to project an appropriate diplomatic manner when dealing with public concerns, issues and questions.

**Required Knowledge, Skills and Abilities:**

Ability to understand and follow oral instructions.

Good knowledge of use and care of hand tools.

Good knowledge of operation related power tools.

Good physical condition and ability to perform heavy manual labor and various activities.

Must have a valid Commercial Driver's License.



## Desired Qualifications:

Graduated from an accredited high school.

take leaf  
run balhoz  
bob cat  
fix water led to  
sweep  
cut grass  
fix meters  
spray for weeds  
cold mix holes  
put up flags  
put up xmas light  
water flowers  
clean trap bins  
run chipper  
fix sink holes  
run the vac  
run jack hammer  
work side mover  
hot mix holes  
clean coke fire  
weed eat

turn meters on and off  
change oil in tractors and tire  
~~spacing blades on lawnmower~~  
pick up trash  
sharpen blades on lawn mow  
fix signs  
change manholes  
change wells  
work on splashed pub  
move tables  
load tractors

work side mover on ~~tractor~~ tractor

**Job Title:**

Maintenance Worker III

**Job Description:**

This is experience-level, unskilled manual labor requiring moderate to heavy physical exertion in the routine maintenance of municipal streets and other properties. Work involves use of manual tools and power-operated tools and equipment. Employees usually work as part of a small crew, receiving instructions orally, and under the general or specific supervision of a higher-level supervisor, depending on type of assignment. Work may include prolonged exposure to adverse weather conditions and require availability for emergency call-back outside normal working hours. This is an hourly wage rate position, and may require some evening and weekend work.

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**Examples of Work:** (Illustrative only)

Digs trenches and holes with pick and shovel for road repairs, tree planting, signal or sign installation, guard rails, etc.

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Manually spreads salt and sand and shovels snow.

May be detailed to individually perform special or routine assignments by immediate supervisor or higher-level official.

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May drive leaf vacuum truck and/or pick up leaves using vacuum leaf machine.

May act as relief worker on sanitation crew.

Performs other related duties as required, or assigned by his/her Supervisor(s) and/or the Town Manager.

Must be able to maintain strict confidentiality when required.

Must be able to attend Mayor and Council meetings when requested by the Mayor and Council and/or the Town Manager.

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**Required Knowledge, Skills and Abilities:**

Ability to understand and follow oral instructions.

Good knowledge of use and care of hand tools.

Good knowledge of operation related power tools.

Good physical condition and ability to perform heavy manual labor and various activities.

Must have a valid Commercial Driver's License.

**Desired Qualifications:**

Graduated from an accredited high school.

~~gette~~ ~~good~~ ~~branch~~

2022

1. Operates garbage truck
2. Operates street cleaner
3. does tree pruning / take down
4. Operates bucket truck
5. cleans storm drains
6. maintains a CDL class Drivers license
7. Operates various small machinery (IE)  
lawn mowers / power tools
8. Operates a chipper
9. fixes water leak from broken pipes
10. Operates a backhoe
11. Operates a bobcat
12. fills pot holes
13. Monday garbage pickup

**Title:**

Maintenance Worker III

**Job Description:**

This is experience-level, unskilled manual labor requiring moderate to heavy physical exertion in the routine maintenance of municipal streets and other properties. Work involves use of manual tools and power-operated tools and equipment. Employees usually work as part of a small crew, receiving instructions orally, and under the general or specific supervision of a higher-level supervisor, depending on type of assignment. Work may include prolonged exposure to adverse weather conditions and require availability for emergency call-back outside normal working hours. This is an hourly wage rate position, and may require some evening and weekend work.

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Cleans vehicles, buildings, shop areas, grounds and related tools and equipment.

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Manually spreads salt and sand and shovels snow.

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Replace defective fire hydrants.

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**Required Knowledge, Skills and Abilities:**

Ability to understand and follow oral instructions.

Good knowledge of use and care of hand tools.

Good knowledge of operation related power tools.

Good physical condition and ability to perform heavy manual labor and various activities.

Must have a valid Commercial Driver's License.

**Desired Qualifications:**

Graduated from an accredited high school.

## Job responsibilities:

- Repair and replace meters
- Read meters
- Turn meters off/on
- Problem solve water issues
- On-call/floater between maintenance and wastewater
- Maintenance of wastewater treatment plant
- Maintenance of work vehicles
- Handyman repairs of wastewater treatment plant/maintenance
- Knowledge of machinery and technology
- Assist/oversee coworkers completing job tasks at hand
- Locate water and sewer
- Operate trash truck
- Operate street sweeper